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Manchester  
College®  
be amazing

# GO FURTHER

Issue 02 | Spring 2022

Adult Education at The Manchester College



WE'VE GOT  
YOU

Is it time to get back into **EDUCATION**?  
Get the **CAREER** you want with...



Adult 19+ courses starting in January

[TMC.AC.UK/JAN-STARTS-ADULT](https://TMC.AC.UK/JAN-STARTS-ADULT)



Scan the QR code to  
browse our courses  
and apply

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# HELLO,

Welcome to the second edition of Go Further, the termly magazine from The Manchester College, that provides you with everything you need to know about adult education and career development.

The new year is often a time that many of us will set new goals to further ourselves, resolve to turn those long held career ambitions into a reality or simply look for new opportunities or challenges.

As such, whether you are looking to retrain for a new career or gain the skills that will help you take your career to the next level, this edition of Go Further will provide you with insight into the opportunities that exist across Greater Manchester

Every year we support over 10,000 adult learners to achieve their career aims and we have used this experience to pack the second edition of Go Further with lots of top tips, information and advice to make sure you have everything you need to know as you start your journey towards achieving your own career goals.

If you are reading this because your New Year’s resolution is to take your career in a new direction or to the next level, then you will be excited to hear that, with courses starting as soon as January 2022, you can start your journey sooner than you might think at the number one College for adult learners in Greater Manchester. Regardless of your current academic level or ultimate objective of returning to education as an adult, we’re confident that you will find the right course for you at The Manchester College.

In our Centre of Excellence for Adult Education we offer courses in a huge range of subject areas that range from Entry Level up to Level 6, as well as Access to Higher Education diplomas. You’ll benefit from learning from our industry specialist tutors and our support team is fully committed to helping you every step of the way, offering all the support you need both academically and personally.

Ultimately all our courses are aimed at helping every learner achieve their full potential and are tailored to make sure that, whatever your ambition, by the time you complete your journey with us you will have all the knowledge you require to become the latest candidate who has the skills that will set you apart as ‘industry excellent’.



We know that finance may be a major consideration for you as you take decisions on pushing yourself to go further in your career. However, we may be able to offer an adult support package and you may be eligible to apply for an Advanced Learner Loan that can be used to pay for some or all of your tuition on a Level 3 or Level 4 course. You may also qualify for a fully funded Level 3 qualification via the National Skills Fund or the Greater Manchester Skills Fund – more details can be found later on.

In this edition of Go Further you’ll find:

- How to get started in adult education this January
- Information on accessing finance including an in-depth feature on the Advanced Learner Loan
- Advice on how to make the most of LinkedIn when looking to advance your career
- A profile on one of our tutors who will help you achieve your goals
- A vegan recipe to try out from one of our Hospitality and Catering tutors.

Finally, I’d like to say thank you for reading and that I hope to see you soon.



Warm regards,

A handwritten signature in black ink, appearing to read 'Michael Walsh'.

**Michael Walsh**  
Vice Principal



# NEWS

## Our brand-new facilities at Openshaw are now open

As you may know, at The Manchester College we are investing £140m into our existing campuses and building a brand-new state-of-the-art campus in the centre of Manchester, opposite the AO Arena. This investment will ensure the learners across the city benefit from amazing industry standard learning environments.

Earlier this month we reached an exciting milestone in the project as we officially opened our new state-of-the-art £25m facilities for Construction and Engineering, Health and Social Care, Childhood Studies and Sport at our Openshaw campus in East Manchester.

The new industry-standard facilities, which are now being used by students for the first time include:

- a six-court multi-discipline sports hall with viewing gallery together with a media suite with match analysis capability for the College’s Centre of Excellence for Sport. A new 3G outdoor pitch with spectator area will open in 2022
- a state-of-the-art hospital suite including a mock hospital ward with infectious disease area for students in the College’s Industry Excellence Academy for Health and Social Care
- specialist facilities for carpentry, joinery, brickwork and plastering for students in the Industry Excellence Academy for Construction and Engineering
- a mock nursery setting for students studying in the Industry Excellence Academy for Childhood Studies.



Lisa O’Loughlin, Principal of The Manchester College, commented: “Our new facilities closely mirror those that you would expect to find in the world of work and will provide the perfect learning environment for people to acquire all the skills they require to become the next generation of industry excellence.

“The investment in these facilities is strategically aligned with the needs of Greater Manchester in terms of skills and economic growth, giving students the best possible opportunity to receive a high-quality technical education that will lead into an aspirational and rewarding career that will ultimately enable them to achieve their full potential.”

To mark the opening Greater Manchester Mayor Andy Burnham unveiled an inspirational new 9 metre mural that recognises the resilience shown by students across the region through the pandemic and inspires hope for an aspirational future as the city region embarks on its post-pandemic recovery.

Andy Burnham, Mayor of Greater Manchester, commented: “We are a young city region and we have big ambitions in the digital and the green economy. This means giving people access to technical qualifications to learn skills that will make them highly employable in the Manchester economy.”

The opening of the new facilities at Openshaw campus comes less than 12 months before The Manchester College will open the brand new £95m four-story campus right in the heart of Manchester next door to the AO Arena.

“We are a young city region and we have big ambitions in the digital and the green economy. This means giving people access to technical qualifications to learn skills that will make them highly employable in the Manchester economy.”

Andy Burnham,  
Mayor of Greater Manchester.





# MEET THE TUTOR



**Glenn Meads**  
Access to Higher  
Education (English,  
Maths and Media)  
St. John's Campus

**Tell us a about your experience in the industry and education**

I have been teaching for 21 years at The Manchester College. I began my career teaching A Level Media Studies and Film Studies and it was here that I gained an interest in teaching adult learners.

I moved on to teaching adults full-time three years ago and I love the fact that these students are aiming to change their lives. Some have children, caring responsibilities, work commitments, or they arrive filled with self-doubt, “Can I do this course?”, Is everyone else better than me?” Due to the support and guidance they are offered from staff and their fellow students, they realise they can do it and they do achieve. And that is why I teach.

**How and why did you get into teaching?**

I had two great tutors at my further education college, and I returned to education in 1993, aged 23. These two tutors supported and inspired me when my confidence was at an all-time low. They enabled me to gain academic and employability skills to access university. It was then that I decided I would like to pursue journalism and teaching, so that I could pass on the same skills and confidence to adult learners.

**Tell us why you’re so passionate about your subject area?**

Access to HE is so varied, one minute learners are studying writing for magazines and all that it entails, including layout, language and how a feature is put together. They then get the opportunity to write their own pieces, and this not only boosts their confidence, but also helps them realise they can write.

The next minute we are studying August Wilson’s play ‘Fences’ and, even though the play is set in the 1950’s, it remains incredibly relevant, as it covers racial segregation, social deprivation and identity.

Every year I get some students to write with me on a freelance basis. I currently have seven students, past and present, reviewing theatre alongside me for the popular website ILoveManchester.com. We cover live productions all over the city and it is great to work with them and see their writing develop to such a high standard.

**What is the best piece of advice you can give to students who are considering returning to education?**

Write down a list of reasons why you want to do it and keep hold of this list when you are finding it tough, it will then inspire you to excel and keep going. I returned to education and it can be daunting and scary, but knowing that there is support helps and I can honestly say the support provided at The Manchester College is second to none.

**Why should adult learners choose to study at The Manchester College?**

This is a friendly and supportive environment and the staff care about more than just results, they care about you. They will motivate you to get the best grades possible, but they are also there when things are tough, and you need a helping hand or someone to listen to you.

Adult Education here is life changing.

# THE MANCHESTER COLLEGE RECOGNISED WITH QUEEN’S ANNIVERSARY PRIZE

Her Majesty the Queen grants College highest possible honour for positive impact and benefits it delivers to Greater Manchester through education and training.

The Manchester College was celebrating recently, after we were awarded the prestigious Queen’s Anniversary Prize.

Granted every two years by Her Majesty the Queen, it is the highest possible honour for further and higher education institutions to receive and provides recognition of the work undertaken by the whole institution.

The Manchester College was recognised for the positive impact our work has on the communities we serve and the wider benefits we deliver to Greater Manchester through our career-focused, technical education curriculum that is delivered in partnership with employers, and provides our students with the opportunity to undertake extended work placements.

Reacting to the news, Principal Lisa O’Loughlin commented: “We are proud and honoured to receive the Queen’s Anniversary Prize in recognition of the significant and positive contributions that The Manchester College makes to the Greater Manchester community through the provision of a high-quality technical education that prepares citizens of all ages for a successful and rewarding career.

The College’s nomination for the award centred on our ‘Careers not Courses’ ethos, which focuses on linking students’ technical education with a future career and ensuring that you acquire all the skills you will require for future employment.

This approach led to the creation of the College’s Industry Excellence Academies, where courses are co-developed and co-delivered with employer partners, and Centres of Excellence where students can obtain a wide range of qualifications linked to the skills needs of the Greater Manchester region.

O’Loughlin continued: “Being a recipient of the Queen’s Anniversary Prize lets students and learners across the city know that when they apply to study with us in one of our Industry Excellence Academies or Centres of Excellence, they are coming to a quality provider that is committed to ensuring they achieve their full potential.”



**Lisa O’Loughlin**  
Principal

# FINANCE EXPLAINED

## Advanced Learner Loans

Finances shouldn't be a barrier to your success and there are lots of course funding opportunities available to you at The Manchester College. In this issue, we're highlighting the most common type of funding support for adults, the Advanced Learner Loan.

### What is it?

An Advanced Learner Loan can be used to cover the full cost of your course, but some may choose to pay just part of their course costs to reduce repayments later on. Loan eligibility does not depend on your income and there are no credit checks required. The loan is provided by the UK government to adults aged 19 and over and goes directly to the education provider, wherever you're attending your course or study programme.

How much you get depends on:

- The type of course
- Your course fees
- The maximum loan available for your course

The minimum loan you can get is £300.

### What about repayments?

You will start repaying your loan (plus interest) after you have finished your course and you are earning more than £524 per week, £2,274 per month or £27,295 per year.

Repayments are either taken directly out of your salary by your employer or you can make them yourself as part of your Self-Assessment tax return.

Your repayments will be 9% of any income you earn over £27,295 per year and will stop if your income drops below this amount.

Please note this amount could change in future and is correct at the time of printing (January 2022.)

### Who is eligible?

- You are aged 19 or over
- You are starting a Level 3 or Level 4 course with us
- You have been resident in the UK for the last three years.

You can also apply if you are a member of the UK armed forces serving outside of England studying distance learning.

For more information or if you have any queries about eligibility, contact our Careers and Welfare team by emailing: [careers&welfare@tmc.ac.uk](mailto:careers&welfare@tmc.ac.uk).



### What about Access to Higher Education (HE) courses?

Student Finance England will 'write off' any outstanding Advanced Learner Loan balances you owe for Access to HE courses once you complete a higher education course. This means you do not have to repay it but the higher education course must be eligible for student finance.

### How do I apply?

The process is simple; there is no means testing or credit rating check. You apply online, and then you don't need to do anything – your tuition fees are paid automatically. Simply head to [tmc.ac.uk/adults](https://tmc.ac.uk/adults) to find out more about our courses and how to apply.

### Other Funding Options

#### Greater Manchester Skills Fund

If you're aged over 19 and you haven't previously achieved your first or second Level 3 qualification, you will have the opportunity to access a range of courses that will improve your career prospects for free.

#### National Skills Fund

If you're aged over 24 and have not previously achieved a Level 3 qualification you could study for free with a range of courses to choose from that will allow you to develop new skills.

#### 19+ Study Programme Award

If you're aged 19-23, you may be eligible to access funding support through your legal entitlement to a full Level 2 or 3 qualification. If you're aged 19 or over, you may be eligible for funding support depending on your employment situation and/or income.

Find out more about the different options available to you at [tmc.ac.uk/funding](https://tmc.ac.uk/funding).

Additionally you can listen to our podcast series 'Talking TMC' to hear more about Advanced Learner Loans and the Greater Manchester and National Skills Funds at [tmc.ac.uk/podcast](https://tmc.ac.uk/podcast).



# STUDENT SPOTLIGHT



**Muhammed Ibrahim**  
Taxi Knowledge  
Wythenshaw Campus

We met with Muhammed Ibrahim, a Logistics student studying Taxi Knowledge based at our Wythenshaw campus, to find out more about his experience studying with us.

## Why did you choose this course?

I chose this course because it will equip me to pass my Taxi Licensing exams for Manchester City Council and help me earn a living.

## What have you enjoyed most about your course?

The teaching style for this course was amazing. I really enjoyed the course because it was delivered in a very understandable and enjoyable way.

## Why did you choose The Manchester College?

My friends encouraged me to study at The Manchester College after studying adult courses here and successfully passing their exams. They all gave such positive feedback on their courses and teachers as well.

## What are your plans for after the course?

After taking this course, I'm feeling confident about sitting the Taxi Licensing exams. In the near future I'd like to return to study another course at The Manchester College.

## Would you recommend The Manchester College?

I would definitely recommend The Manchester College to my friends and family because there are so many useful courses to study, both full time and short courses. The teaching methods are very organised, and the learning environment is fantastic.



If you're wanting to upskill or even change to a career in Logistics, we've got a wide range of adult courses available (page 24).

Visit [tmc.ac.uk/adults](https://tmc.ac.uk/adults) to apply now or scan the QR code to see our logistics offer.



# EMPLOYABILITY TEAM TIPS FOR LINKEDIN

Our Employability Team work to bring together industry professionals and our talented students to help develop them into the next generation of industry excellence, build a future talent pipeline and secure them the best possible future.

LinkedIn is the social media channel designed specifically for professional networking and job searching, it has over 700 million users worldwide. Our Employability Team have put together some guidance to help you develop a strong online portfolio.

No matter what your desired profession, there are a number of advantages to joining LinkedIn, including:

- Learning from other members' profiles about what is involved in different job roles and what kinds of skills and experience you need to get these jobs
- Making connections with people who may be able to give you information or advice relevant to your career aspirations
- Finding relevant job vacancies to apply for or even being approached by recruiters about your interest in particular jobs.

### The differences between a LinkedIn profile and a CV are:

- Unlimited length
- Photo included
- Can include links to all kinds of documents and media e.g. PowerPoint, photos, PDFs, videos, sound clips, blogs
- Allows recruiters to find you based on your CV and also to be visible to all members.

### How do I get started?

Start by creating a headline and the 'About' section.

Your headline sits under your name and is a very short summary of your skills, experience and job interests - the character limit is 220 words. 'About' is a longer summary than your headline allowing 2600 characters.

It might be helpful to write your 'About' section first and pick the most important parts for your headline. The about section should include:

- Job title you aspire to
- Where you want to work
- Key skills and experience
- Any techniques, technology or equipment you can use
- Target groups of employers.

Here's an example of a headline: Business Management student with six months client relationship management experience in a commercial environment, looking to apply analytical research skills and business knowledge to a legal career.

You can fill out the rest of your profile with details about your work and education similar to those in your CV. You can also add examples of your work and recommendations.

### Build your online network

**You then need to start making connections. These might be:**

- Family and friends
- Education connections including tutors and fellow students
- Current and former colleagues
- Customers, suppliers or any other connections gained through work
- Alumni are people who studied with you and are good connections, especially if they are in the type of job you'd like to find or working for a company you'd like to work for.

**You can search for relevant connections through the search box using a personal name, company name or possible job title. Once you start to make connections, suggestions of similar people you could connect with will start to appear including many people who are connected to your existing connections. You can then:**

- Like, share and comment on your connections' content which you'll see in your Home feed when you visit LinkedIn
- Post your own content relevant to your network's interests
- Follow relevant companies
- Join groups relevant to your sector which can be particularly helpful for asking questions about your intended career.
- For example, you might say : "I hope you don't mind if I ask you a question. I'd love to work for IBM and I was wondering if there are any particular skills or experience that helped you to get your job with the company?"

So, fill out your LinkedIn profile as fully as you can, commit to building your online network and get started on finding out more about opportunities in your dream career.

 [www.linkedin.com](https://www.linkedin.com)





# HOW TO... TURN UP YOUR COOKING SKILLS THIS VEGANUARY

## Everyone remain calm...

Whether you made yourself a promise back in December to stick to a New Year's resolution (we've all been there), you've just watched Cowspiracy or you just know good food when you see it – take a leaf out of our book and give this super easy and yummy recipe a try this Veganuary! Who said vegan food was all just beans and veggies!

### Chocolate Couscous Cake (Recipe yields 12 portions)

#### Ingredients

##### Base:

|                  |           |
|------------------|-----------|
| • Roasted pecans | 80 grams  |
| • Water          | 600 mls   |
| • Brown sugar    | 375 grams |
| • Cocoa powder   | 30 grams  |
| • Couscous       | 140 grams |

##### Filling:

|                              |           |
|------------------------------|-----------|
| • Dairy free chocolate chips | 300 grams |
| • Tofu                       | 320 grams |
| • Maple syrup                | 45 grams  |

#### Method

Grind pecans in a food processor to a coarse meal.

Stir the pecan meal together with the water, brown sugar, cocoa powder and couscous, then bring to a simmer and cook for 5-10 minutes or until thickened.

Spread mixture evenly into a 9-inch cake ring and allow to cool.

If you're wanting to upskill or even change to a career in Hospitality and Catering, we've got a wide range of adult courses available (page 23). Visit [tmc.ac.uk/adults to apply now](https://tmc.ac.uk/adults-to-apply-now).

Recipe provided by Mark Cooper, Tutor, Hospitality & Catering.



#### Prepare the filling

Melt chocolate chips then add into a food processor with the tofu and maple syrup and blend until smooth.

Spread mixture on top of the couscous base and allow to set overnight.

#### Serving suggestion:

Slice chocolate couscous cake into a nice thin wedge, drizzle on some raspberry sauce and add fresh berries!

# OUR COURSES

The following pages list the adult courses we offer, their start dates and the campuses they are delivered at.

Entry requirements for your chosen course can be found at [tmc.ac.uk](https://tmc.ac.uk).

| Course Title   | Level | Award                | Length | Campus           | Start date |
|--|-------|----------------------|--------|------------------|------------|
| ACCESS TO HE   |       |                      |        |                  |            |
| Business   | 3     | Access to HE Diploma | 1 year | St John's        | January    |
| Careers in Social and Community Work   | 3     | Access to HE Diploma | 1 year | Online           | September  |
| Combined and Medical Science   | 3     | Access to HE Diploma | 1 year | CityLabs Online  | September  |
| Engineering  | 3     | Access to HE Diploma | 1 year | CityLabs Online  | September  |
| English, Writing and Media   | 3     | Access to HE Diploma | 1 year | St John's Online | September  |
| Environmental Science  | 3     | Access to HE Diploma | 1 year | St John's        | September  |
| Health and Physiotherapy   | 3     | Access to HE Diploma | 1 year | St John's Online | September  |
| History and Archaeology  | 3     | Access to HE Diploma | 1 year | St John's        | September  |
| Hospitality, Leisure and Tourism   | 3     | Access to HE Diploma | 1 year | St John's        | September  |
| Humanities   | 3     | Access to HE Diploma | 1 year | St John's Online | September  |
| Law, Politics and Society  | 3     | Access to HE Diploma | 1 year | St John's Online | September  |
| Medicine, Dentistry and Pharmacy   | 3     | Access to HE Diploma | 1 year | CityLabs         | January    |
| Nursing and Midwifery  | 3     | Access to HE Diploma | 1 year | St John's        | January    |
| Radiography; Orthotics and Prosthetics   | 3     | Access to HE Diploma | 1 year | CityLabs Online  | September  |
| Skills for Further Learning and Employment in Humanities (Pre-Access)              | 2     | Extended Certificate | 1 year | St John's        | September  |
| Skills for Further Learning and Employment in Science and Engineering (Pre-Access) | 2     | Extended Certificate | 1 year | CityLabs         | September  |
| Social and Community Work  | 3     | Access to HE Diploma | 1 year | St John's        | September  |
| Social Science   | 3     | Access to HE Diploma | 1 year | St John's Online | September  |
| Teacher Education  | 3     | Access to HE Diploma | 1 year | St John's        | September  |
| Veterinary Science and Zoology   | 3     | Access to HE Diploma | 1 year | CityLabs Online  | September  |



| AUTOMOTIVE   |       |                                       |                  |             |                           |
|--|-------|---------------------------------------|------------------|-------------|---------------------------|
| ATA Light Vehicle                                      | 1     | Personal and Professional Development | 1 day            | Openshaw    | September                 |
| ATA Body/Paint/Met Pre-test                            | 2     | Personal and Professional Development | 1 day / half day | Openshaw    | April<br>May              |
| ATA Body/Paint/Met Referral                            | 2     | Personal and Professional Development | 1 day            | Openshaw    | May<br>June               |
| ATA Refrigerant Handler                                | 2     | Personal and Professional Development | 1 day            | Openshaw    | August                    |
| ATA Senior MET*  | 3     | Personal and Professional Development | 1 day<br>2 days  | Openshaw    | April<br>May              |
| ATA Senior Panel*                                      | 3     | Personal and Professional Development | 1 day            | Openshaw    | April<br>May              |
| Auto-Electrical and Mobile Electrical                  | 2     | Diploma                               | 1 year           | Openshaw    | September                 |
| Auto-Electrical and Mobile Electrical                  | 2     | Diploma                               | 6 weeks          | Openshaw    | February<br>April<br>June |
| Auto-Electrical  | 3     | Diploma                               | 6 weeks          | Openshaw    | August                    |
| Auto-Electrical and Mobile Electrical Principles       | 3     | Diploma                               | 1 year           | Openshaw    | September                 |
| Basic Vehicle Checks                                   | Entry | Personal and Professional Development | 1 day            | Openshaw    | December<br>June          |
| Classic Vehicle Restoration Principles                 | 2     | Diploma                               | 1 year           | Openshaw    | September                 |
| Electric/Hybrid Vehicle Routine Maintenance Activities | 2     | Award                                 | 1 week           | Wythenshawe | August                    |
| Light Vehicle Maintenance and Repair Principles        | 3     | Diploma                               | 1 year           | Openshaw    | September                 |
| MOT Tester   | 3     | Personal and Professional Development | 1 day            | Wythenshawe | August                    |
| Paint Technician                                       | -     | Personal and Professional Development | 1 day            | Openshaw    | June<br>August            |
| Panel Technician*                                      | 2     | Personal and Professional Development | 2 days           | Openshaw    | August                    |
| Refrigerant Handler                                    | -     | Personal and Professional Development | 1 day            | External    | January<br>April          |
| Resistance Spot Welding                                | 2     | Personal and Professional Development | 1 day            | Openshaw    | June                      |
| Senior Paint   | 3     | Personal and Professional Development | 1 day            | Openshaw    | April<br>May              |
| Senior Panel Technician                                | 3     | Personal and Professional Development | 2/3 days         | Openshaw    | April<br>May<br>June      |
| Service and Maintenance Engineering                    | 1     | Diploma                               | 20 weeks         | Openshaw    | January                   |
| Transport Maintenance                                  | 1     | Diploma                               | 1 year           | Openshaw    | September                 |
| Vehicle Accident Repair                                | 1     | Diploma                               | 1 year           | Openshaw    | September                 |
| Vehicle Accident Body Repair                           | 2     | Diploma                               | 1 year           | Openshaw    | September                 |
| Vehicle Accident Body Repair Principles                | 3     | Diploma                               | 1 year           | Openshaw    | September                 |
| Vehicle Fitting Principles                             | 2     | Diploma                               | 1 year           | Openshaw    | September                 |

| BUSINESS AND PROFESSIONAL       |   |                                       |          |           |                                |
|---------------------------------|---|---------------------------------------|----------|-----------|--------------------------------|
| ACCA Corporate and Business Law | 6 | Personal and Professional Development | 12 weeks | St John's | September                      |
| ACCA Corporate and Business Law | 6 | Personal and Professional Development | 12 weeks | St John's | January                        |
| ACCA Taxation                   | 6 | Personal and Professional Development | 12 weeks | St John's | April                          |
| Accounting                      | 3 | Advanced Diploma                      | 1 year   | St John's | September                      |
| Accounting                      | 2 | Foundation Certificate                | 24 weeks | St John's | January<br>September           |
| Accounting                      | 4 | Professional Diploma                  | 54 weeks | St John's | September                      |
| Accounting Software             | 1 | Access Award                          | 12 weeks | St John's | March<br>September<br>December |
| Business                        | 1 | BTEC Introductory Certificate         | 16 weeks | St John's | January                        |
| Business                        | 1 | BTEC Introductory Award               | 16 weeks | St John's | January<br>September           |
| Conveyancing Law and Practice   | 4 | Diploma                               | 2 years  | St John's | September                      |

\*must have relevant employment

|                                  |   |                                       |          |           |                       |
|----------------------------------|---|---------------------------------------|----------|-----------|-----------------------|
| Conveyancing Law and Practice    | 6 | Diploma                               | 2 years  | St John's | September             |
| ILM Leadership and Management    | 5 | Certificate                           | 18 weeks | St John's | February<br>September |
| Leadership And Management Skills | 3 | Award                                 | 6 weeks  | St John's | September             |
| Leadership And Management Skills | 3 | Certfcate                             | 12 weeks | St John's | January<br>September  |
| Legal Studies                    | 2 | Award                                 | 17 weeks | St John's | January<br>September  |
| Managing Your Own Business       | 2 | Personal and Professional Development | 12 weeks | St John's | January               |
| Paralegal Practice               | 3 | Certfcate                             | 1 year   | St John's | September             |
| Paralegal Practice               | 3 | Diploma                               | 1 year   | St John's | September             |
| Paralegal Studies                | 4 | Diploma                               | 2 years  | St John's | September             |

| CHILDHOOD STUDIES                    |   |             |         |   |                      |
|--------------------------------------|---|-------------|---------|---|----------------------|
| Caring for Children                  | 1 | Diploma     | 1 year  | Harpurhey<br>Wythenshawe  | August               |
| Early Years Practioner               | 2 | Diploma     | 1 year  | Openshaw  | September            |
| Early Years Workforce                | 3 | Diploma     | 2 years | Openshaw  | September            |
| Emergency First Aid in the Workplace | 3 | Award       | 1 week  | Harpurhey<br>Openshaw<br>Wythenshawe  | August               |
| Emergency Paediatric First Aid       | 3 | Award       | 1 day   | Harpurhey<br>Openshaw<br>Lightbowne<br>Neighbourhood Nursery<br>Wythenshawe | August               |
| Supporting Teaching and Learning     | 3 | Diploma     | 1 year  | Openshaw  | September            |
| Teaching and Learning                | 2 | Certificate | 1 year  | Openshaw<br>Harpurhey<br>Northenden (Jan only)                              | January<br>September |

| COMPUTING AND DIGITAL                         |   |                                       |          |          |                      |
|---|---|---------------------------------------|----------|----------|----------------------|
| Business Processes                            | 3 | BTEC Award                            | 14 weeks | Openshaw | September            |
| CCNA Instructor Training                      | - | Personal and Professional Development | 12 weeks | Openshaw | January<br>September |
| CCNA/CCENT - Introduction to Networks         | - | Personal and Professional Development | 14 weeks | Openshaw | September            |
| CCNA/CCENT - Routing and Switching Essentials | - | Personal and Professional Development | 14 weeks | Openshaw | January              |
| CCNA/CCENT - Scaling Networks                 | - | Personal and Professional Development | 14 weeks | Openshaw | September            |
| Cisco Network Security                        | - | Personal and Professional Development | 14 weeks | Openshaw | January              |

# FREE CHILDCARE PLACES FOR CHILDREN UNDER FIVE

MONDAY – FRIDAY, 8AM-6PM

BOOKINGS NOW OPEN

LIGHTBOWNE NEIGHBOURHOOD NURSERY  
0161 205 3646

HARPURHEY NEIGHBOURHOOD NURSERY  
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nurseries@tmc.ac.uk | tmc.ac.uk/nurseries





|                                     |   |                                       |                    |                       |                  |
|-------------------------------------|---|---------------------------------------|--------------------|-----------------------|------------------|
| Cloud Services                      | 3 | BTEC Award                            | 15 weeks           | Openshaw              | February         |
| Coding and Logic                    | 3 | BTEC Award                            | 6 weeks            | Openshaw              | February         |
| Computing Principles                | 3 | Diploma                               | 1 year             | Openshaw              | September        |
| Essential Digital Skills            | 1 | Essential Digital Skills              | 16 weeks           | Openshaw<br>St John's | September        |
| HTML and CSS for Beginners          | - | Personal and Professional Development | 10 weeks           | Openshaw              | October          |
| Intermediate C#                     | - | Personal and Professional Development | 6 weeks            | Openshaw              | January          |
| Introduction to Project Management  | - | Personal and Professional Development | 10 weeks           | Openshaw              | January<br>April |
| JavaScript for Beginners            | - | Personal and Professional Development | 10 weeks           | Openshaw              | January          |
| Network Engineering                 | 3 | Diploma                               | 1 year             | Openshaw              | September        |
| Networking and Architecture         | 3 | BTEC Award                            | 12 weeks           | Openshaw              | January          |
| Oracle SQL                          | - | Personal and Professional Development | 10 weeks           | Openshaw              | October          |
| Principles of Coding                | 3 | BTEC Award                            | 14 weeks           | Openshaw              | September        |
| Programming With C#                 | - | Personal and Professional Development | 10 weeks           | Openshaw              | April<br>October |
| Python for Beginners                | 1 | Personal and Professional Development | 8 weeks            | Openshaw              | October          |
| Technical Certificate in IT Support | 2 | BTEC Technical Certificate            | 24 weeks<br>1 year | Openshaw<br>St John's | September        |

| CONSTRUCTION AND ENGINEERING  |   |                                       |        |             |  |
|---|---|---------------------------------------|--------|-------------|--|
| 2D CAD - Advanced   | - | Personal and Professional Development | 3 days | Openshaw    | August   |
| 2D CAD - Beginners  | - | Personal and Professional Development | 3 days | Openshaw    | August   |
| 2D CAD - Intermediate   | - | Personal and Professional Development | 2 days | Openshaw    | August   |
| BAFSA Fire Sprinklers   | 2 | Certificate                           | 1 year | Wythenshawe | March<br>May<br>December                                     |
| BAFSA Sprinkler Installation  | 2 | Certificate                           | 1 year | Openshaw    | August   |
| BPEC Water Regulations  | 1 | Personal and Professional Development | 1 year | Openshaw    | August   |
| Carpentry and Joinery   | 3 | Advanced Technical Diploma            | 1 year | Openshaw    | September  |
| Carpentry and Joinery   | 1 | Diploma                               | 1 year | Openshaw    | September<br>November  |
| Certificate in Environmental Sustainability                             | 3 | Certificate                           | 1 year | Wythenshawe | September  |
| Certificate in Domestic Energy Assessment                               | 3 | Certificate                           | 1 year | Wythenshawe | January<br>February<br>March<br>April<br>May<br>June<br>July |
| Certificate for Retrofit Assessors                                      | 3 | Certificate                           | 1 year | Wythenshawe | January<br>February<br>March<br>April<br>May<br>June<br>July |
| Domestic Hot Water Vent and Unvent                                      | - | Personal and Professional Development | 1 day  | Openshaw    | August   |
| Electrical Installation   | 3 | Advanced Technical Diploma            | 1 year | Openshaw    | September  |
| Electrical Installations  | 2 | Diploma                               | 1 year | Openshaw    | September<br>November  |
| Installation and Maintenance of Solar Thermal Hot Water Systems (free*) | 3 | Award                                 | 3 days | Wythenshawe | January<br>February<br>March<br>April<br>May<br>June<br>July |

|   |   |                                       |        |                         |           |
|---|---|---------------------------------------|--------|-------------------------|-----------|
| Legionella's Training   | - | Personal and Professional Development | 1 week | Openshaw                | August    |
| National Foundation Diploma in Construction and the Built Environment | 3 | Diploma                               | 1 year | Wythenshawe             | September |
| Photovoltaics   | - | Personal and Professional Development | 1 week | Openshaw                | August    |
| Plumbing Studies  | 1 | Diploma                               | 1 week | Openshaw                | September |
| Plumbing  | 2 | Technical Certificate                 | 1 year | Openshaw<br>Wythenshawe | September |
| Plumbing  | 3 | Advanced Technical Diploma            | 1 year | Openshaw                | September |
| Rain Water Harvesting   | - | Personal and Professional Development | 1 day  | Wythenshawe             | August    |
| Site Carpentry  | 2 | Diploma                               | 1 year | Openshaw                | September |

\*Free to plumbers or those who are employed and have a Greater Manchester postcode as part of the GM Skills for Growth Programme.

| CREATIVE AND DIGITAL MEDIA          |   |                                       |         |         |        |
|-------------------------------------|---|---------------------------------------|---------|---------|--------|
| An Introduction to Photoshop        | - | Personal and Professional Development | 8 weeks | Fielden | August |
| An Introduction to DSLR Photography | 2 | Personal and Professional Development | 6 weeks | Fielden | August |
| Fast Track in Creative Media        | 4 | Foundation Diploma                    | 1 year  | Fielden | August |
| Photoshop for Photographers         | - | Personal and Professional Development | 8 weeks | Fielden | August |

| ENGLISH AND MATHS     |              |                                       |                  |  |           |
|-----------------------|--------------|---------------------------------------|------------------|--|-----------|
| Functional English    | E1<br>1<br>2 | Personal and Professional Development | Minimum 24 weeks | Harpurhey<br>Northenden<br>Openshaw<br>St John's | January   |
|                       |              |                                       |                  | Harpurhey<br>Openshaw<br>Wythenshawe             | September |
| Functional Maths      | E3<br>1<br>2 | Personal and Professional Development | Minimum 24 weeks | Harpurhey<br>Northenden<br>Openshaw<br>St John's | January   |
|                       |              |                                       |                  | Harpurhey<br>Shena Simon<br>Wythenshawe          | September |
| GCSE English Language | GCSE         | Personal and Professional Development | 1 year           | Shena Simon                                      | September |
| GCSE Mathematics      | GCSE         | Personal and Professional Development | 1 year           | Shena Simon                                      | September |

| ESOL                  |           |                               |                  |   |           |
|-----------------------|-----------|-------------------------------|------------------|---|-----------|
| ESOL for Beginners    | Pre-Entry | Preparation for work and life | Minimum 24 weeks | Harpurhey<br>Northenden<br>Openshaw<br>St John's    | January   |
|                       |           |                               |                  | Harpurhey<br>Openshaw<br>Shena Simon<br>Wythenshawe | September |
| ESOL Elementary       | E1        | Preparation for work and life | Minimum 24 weeks | Harpurhey<br>Northenden<br>Openshaw<br>St John's    | January   |
|                       |           |                               |                  | Harpurhey<br>Openshaw<br>Shena Simon<br>Wythenshawe | September |
| ESOL Pre-Intermediate | E2        | Preparation for work and life | Minimum 24 weeks | Harpurhey<br>Northenden<br>Openshaw<br>St John's    | January   |
|                       |           |                               |                  | Harpurhey<br>Openshaw<br>Shena Simon<br>Wythenshawe | September |



|                   |   |                               |                  |  |           |
|-------------------|---|-------------------------------|------------------|--|-----------|
| ESOL Intermediate | 1 | Preparation for work and life | Minimum 24 weeks | Harpurhey Northenden Openshaw St John's    | January   |
|                   |   |                               |                  | Harpurhey Openshaw Shena Simon Wythenshawe | September |
| ESOL Advanced     | 2 | Preparation for work and life | Minimum 24 weeks | Harpurhey Northenden Openshaw St John's    | January   |
|                   |   |                               |                  | Harpurhey Openshaw Shena Simon Wythenshawe | September |

|  |   |                                       |          |                        |                              |
|--|---|---------------------------------------|----------|------------------------|------------------------------|
| HAIR AND BEAUTY                                  |   |                                       |          |                        |                              |
| Barbering  | 2 | Diploma                               | 1 year   | Harpurhey Wythenshawe  | September                    |
| Barbering  | 3 | Diploma                               | 1 year   | Harpurhey Wythenshawe  | September                    |
| Beauty Therapy                                   | 2 | Diploma                               | 1 year   | Harpurhey Wythenshawe  | September                    |
| Beauty Therapy Massage                           | 3 | Diploma                               | 1 year   | Harpurhey Wythenshawe  | September                    |
| Curly Blow Dry                                   | - | Personal and Professional Development | 1 day    | Harpurhey              | March November               |
| Dermaplaning                                     | 4 | Personal and Professional Development | 1 day    | Harpurhey              | November February            |
| Enhancing Eyebrows Using Microblading Techniques | 4 | Certificate                           | 4 weeks  | Northenden             | January March April May July |
| Gel Polish                                       | - | Personal and Professional Development | 1 day    | Harpurhey              | March November               |
| Hairdressing and Barbering                       | 1 | Certificate                           | 19 weeks | Harpurhey Wythenshawe  | September                    |
| Ladies Hairdressing                              | 2 | Diploma                               | 1 year   | Harpurhey Wythenshawe  | September                    |
| Lash Lift  | 2 | Personal and Professional Development | 1 day    | Northenden             | January                      |
| Nail Services                                    | 2 | Diploma                               | 28 weeks | Harpurhey              | September                    |
| Nail Technology                                  | 3 | Diploma                               | 1 year   | Harpurhey Wythenshawe  | September                    |
| Nail Technologies                                | 3 | Extended Diploma                      | 1 year   | Wythenshawe            | September                    |
| Permanent Hair Removal and Skin Rejuvenation     | 4 | Diploma                               | 1 year   | City Campus Manchester | September                    |
| Reflexology                                      | 3 | Diploma                               | 1 year   | Northenden             | January                      |
| Salon Management                                 | 4 | Diploma                               | 1 year   | Fielden                | January September            |
| Semi-permanent Eyelashes                         | - | Personal and Professional Development | 1 day    | Northenden             | January                      |
| Sport Massage                                    | 3 | Diploma                               | 18 weeks | Northenden             | February                     |
| Swedish Massage                                  | 3 | Certificate                           | 16 weeks | Harpurhey Wythenshawe  | September                    |
| Women's Hairdressing                             | 2 | Diploma                               | 1 year   | Harpurhey Wythenshawe  | September                    |
| Women's Hairdressing                             | 3 | Diploma                               | 1 year   | Harpurhey Wythenshawe  | September                    |

|                               |   |                                       |          |                     |                         |
|-------------------------------|---|---------------------------------------|----------|---------------------|-------------------------|
| HEALTH AND SOCIAL CARE        |   |                                       |          |                     |                         |
| Awareness of Dementia         | 2 | Award                                 | 6 weeks  | Openshaw            | February                |
| Awareness of Substance Misuse | 1 | Award                                 | 3 weeks  | Openshaw            | April                   |
| Counselling Concepts          | 2 | Award                                 | 10 weeks | Fielden Shena Simon | January April September |
| Counselling Skills            | 3 | Certificate                           | 1 year   | Shena Simon         | September               |
| Dementia Awareness            | 2 | Personal and Professional Development | 1 week   | Openshaw            | March                   |

|  |   |                                       |                                  |                               |                    |
|--|---|---------------------------------------|----------------------------------|-------------------------------|--------------------|
| Employability and Professional Development           | 1 | Award                                 | 1 year                           | Harpurhey Openshaw            | November           |
| Health and Social Care                               | 1 | Introductory Certificate              | 18 weeks                         | Harpurhey Openshaw            | January September  |
| Health and Social Care                               | 1 | Introductory Diploma                  | 1 year 18 weeks                  | Harpurhey Openshaw            | September February |
| Health and Social Care                               | 1 | Introductory Award                    | 7 weeks                          | Harpurhey Openshaw            | September          |
| Health and Social Care                               | 2 | Certificate                           | 24 weeks                         | Openshaw                      | September          |
| Health and Social Care                               | 2 | Extended Certificate                  | 1 year 36 weeks                  | Openshaw                      | September          |
| Health and Social Care                               | 2 | Technical Diploma                     | 1 year                           | Openshaw                      | September          |
| Health and Social Care                               | 3 | Diploma                               | 1 year 720 Guided Learning Hours | Openshaw                      | September          |
| Health and Social Care                               | 3 | Diploma                               | 1 year 510 Guided Learning Hours | Openshaw                      | September          |
| Introduction to Employment in Health and Social Care | 2 | Personal and Professional Development | 3 weeks                          | Openshaw                      | May                |
| Mental Health Awareness                              | 1 | Award                                 | 4 weeks                          | Openshaw                      | May                |
| Mental Health Awareness                              | 2 | Personal and Professional Development | Half Day                         | Openshaw                      | February           |
| Nutrition and Health                                 | 1 | Award                                 | 24 weeks                         | Harpurhey Northenden Openshaw | December (2021)    |
| People Moving People                                 | 2 | Personal and Professional Development | 3 days                           | Openshaw                      | June               |
| Prevention and Control of Infection                  | 2 | Award                                 | 6 weeks                          | Openshaw                      | September          |
| Safeguarding Adults Awareness                        | 2 | Personal and Professional Development | 1 week                           | Openshaw                      | March              |
| Safeguarding Children Awareness                      | 2 | Personal and Professional Development | Half Day                         | Harpurhey Openshaw            | June               |
| Therapeutic Counselling                              | 4 | Diploma                               | 2 years                          | Shena Simon                   | September          |

|  |   |                                       |                            |                       |                        |
|--|---|---------------------------------------|----------------------------|-----------------------|------------------------|
| HOSPITALITY AND CATERING               |   |                                       |                            |                       |                        |
| Bakery and Patisserie                  | 2 | Diploma                               | 1 year                     | Harpurhey Wythenshawe | September              |
| Bread Bakery                           | - | Personal and Professional Development | 10 weeks                   | Fielden               | January                |
| Cakes, Bakes and Treats                | - | Personal and Professional Development | 6 weeks                    | Fielden Harpurhey     | April September        |
| Cake Decoration (Basic)                | - | Personal and Professional Development | 10 weeks                   | Fielden Harpurhey     | April October          |
| Cake Decoration (Intermediate)         | - | Personal and Professional Development | 10 weeks                   | Fielden Harpurhey     | February April October |
| Chocolate                              | 2 | Personal and Professional Development | 3 weeks                    | Fielden               | October                |
| Culinary Skills                        | 1 | Award                                 | 13 weeks 14 weeks 23 weeks | Harpurhey Wythenshawe | January September      |
| Culinary Skills                        | 1 | Certificate                           | 23 weeks                   | Harpurhey Wythenshawe | January                |
| Culinary Skills                        | 2 | Diploma                               | 1 year                     | Harpurhey Wythenshawe | September              |
| Culinary Skills                        | 2 | Technical Certificate                 | 1 year                     | Harpurhey Wythenshawe | September              |
| Gluten Bakery                          | - | Personal and Professional Development | 6 weeks                    | Fielden Harpurhey     | October                |
| Introduction to Food and Beverage      | 1 | Certificate                           | 22 weeks                   | Harpurhey Wythenshawe | November               |
| Patisserie & Confectionery             | 2 | Certificate                           |                            | Wythenshawe           | January                |
| Patisserie and Confectionery           | 3 | Diploma                               | 1 year                     | Fielden               | September              |
| Professional Food and Beverage Service | 2 | Certificate                           | 19 weeks                   | Fielden               | September              |
| Professional Food and Beverage Service | 2 | Diploma                               | 1 year                     | Harpurhey Wythenshawe | September              |
| Professional Cookery                   | 3 | Diploma                               | 36 weeks                   | Harpurhey Wythenshawe | August                 |



|   |   |                                       |          |                       |           |
|---|---|---------------------------------------|----------|-----------------------|-----------|
| Professional Cookery                      | 3 | Advanced Technical Certificate        | 1 year   | Harpurhey Wythenshawe | September |
| Professional Culinary                     | 4 | Diploma                               | 56 weeks | Fielden               | September |
| Professional Patisserie and Confectionery | 3 | Diploma                               | 1 year   | Harpurhey Wythenshawe | September |
| The Art of Vegan Baking                   | - | Personal and Professional Development | 6 weeks  | Fielden Harpurhey     | October   |

| LOGISTICS   |                 |                                       |         |             |                   |
|---|-----------------|---------------------------------------|---------|-------------|-------------------|
| CPC 1 Day Training: 7 Hours   | -               | Personal and Professional Development | 1 day   | Wythenshawe | Various           |
| MOD3 Resit 12 Hours and Test  | 1               | Personal and Professional Development | 2 days  | Wythenshawe | Various           |
| MOD3 Resit 4 Hours and Test   | 1               | Personal and Professional Development | 1 day   | Wythenshawe | Various           |
| MOD3 Resit 8 Hours and Test   | 1               | Personal and Professional Development | 1 day   | Wythenshawe | Various           |
| NVQ Road Passenger Vehicle Driving (Taxi and Private Hire)              | 2               | Certificate                           | 1 year  | Wythenshawe | Various           |
| Rigid Cat C (Inc Test)  | -               | Personal and Professional Development | 2 weeks | Wythenshawe | Various           |
| Skills, Further Learning, Employment and Professional Development: LCV  | E3 Cert, LI Dip | Entry Certificate and Diploma         | 3 weeks | Wythenshawe | Various           |
| Skills, Further Learning, Employment and Professional Development: Taxi | E3 Cert, LI Dip | Entry Certificate and Diploma         | 7 weeks | Wythenshawe | Various           |
| Skills, Further Learning, Employment and Professional Development: WHS  | E3 Cert, LI Dip | Entry Certificate and Diploma         | 5 weeks | Wythenshawe | Various           |
| Skills, Further Learning, Employment and Professional Development: FLT  | E3 Cert, LI Dip | Entry Certificate and Diploma         | 2 weeks | Wythenshawe | Various           |
| Skills for Working in Transport and Logistics Industries                | 1               | Certificate                           | 1 year  | Wythenshawe | January September |
| Skills for Working in Transport and Logistics Industries                | 2               | Certificate                           | 1 year  | Wythenshawe | January September |
| Taxi Knowledge  | 1               | Personal and Professional Development | 7 weeks | Wythenshawe | Various           |

| MUSIC            |   |                                       |                   |             |             |
|------------------|---|---------------------------------------|-------------------|-------------|-------------|
| DJ Experiences   | - | Personal and Professional Development | 2 weeks           | Shena Simon | June August |
| Music Production | 1 | Award                                 | 12 weeks 16 weeks | Shena Simon | September   |

# FREE ACCESS TO GYM AND TRAINING FACILITIES

OUR STUDENTS GET FREE ACCESS TO OUR STATE-OF-THE-ART EQUIPMENT AND FACILITIES SUCH AS:

30 STATION GYM AND STRENGTH CONDITIONING ROOM

FULLY EQUIPPED SPORTS CENTRE

SIX COURT MULTI-DISCIPLINE SPORTS HALL

|                                  |   |                                       |                   |             |             |
|----------------------------------|---|---------------------------------------|-------------------|-------------|-------------|
| Music Production                 | 2 | Certificate                           | 12 weeks 14 weeks | Shena Simon | September   |
| Music Technology                 | 1 | Award                                 | 12 weeks 16 weeks | Shena Simon | January     |
| Music Technology                 | 2 | Certificate                           | 12 weeks 14 weeks | Shena Simon | January     |
| Turntablism (Scratch Techniques) | - | Personal and Professional Development | 2 weeks           | Shena Simon | June August |

| PERFORMING ARTS |   |       |                               |             |         |
|-----------------|---|-------|-------------------------------|-------------|---------|
| Acting          | 2 | Award | 20 weeks (Part-time evenings) | Shena Simon | October |

| SPORT   |   |         |          |          |               |
|---|---|---------|----------|----------|---------------|
| Gym Instructing and Personal Training                   | 3 | Diploma | 26 weeks | Openshaw | September     |
| Instructing Circuit Sessions                            | 2 | Award   | 2 weeks  | Openshaw | May           |
| Instructing Kettle Bells                                | 2 | Award   | 1 week   | Openshaw | March         |
| Personal Training                                       | 3 | Diploma | 14 weeks | Openshaw | May September |
| Understanding Nutrition, Performance and Healthy Eating | 2 | Award   | 2 weeks  | Openshaw | February      |

| SUPPORTED LEARNING                |   |         |          |             |           |
|-----------------------------------|---|---------|----------|-------------|-----------|
| Supporting Learners with Dyslexia | 3 | Award   | 10 weeks | Openshaw    | November  |
| Teaching Learners with Dyslexia   | 5 | Diploma | 30 weeks | Shena Simon | September |

| TEACHER EDUCATION   |   |                                       |          |          |           |
|---|---|---------------------------------------|----------|----------|-----------|
| Assessing Competence in the Work Environment                                      | 3 | Award                                 | 1 year   | External | August    |
| Assessing Vocational Achievement  | 3 | Certificate                           | 1 year   | External | August    |
| Assessing Vocationally Related Achievement  | 3 | Award                                 | 1 year   | External | August    |
| Education and Training  | 3 | Award                                 | 12 weeks | Fielden  | January   |
| Internal Quality Assurance of Assessment Process and Practice                     | 4 | Award                                 | 1 year   | External | August    |
| Leading in Internal Quality Assurance of Assessment Processess and Practice       | 4 | Certificate                           | 1 year   | External | August    |
| Teaching English  | 5 | Diploma                               | 1 year   | Fielden  | September |
| Understanding the Principles and Practices of Assessment                          | 3 | Award                                 | 26 weeks | External | August    |
| Update for Assessor Qualifications  | 3 | Personal and Professional Development | 1 day    | Fielden  | August    |
| Understanding the Internal Quality Assurance of Assessment Processes and Practice | 4 | Award                                 | 26 weeks | External | August    |
| Update for IQA Qualifications   | 4 | Personal and Professional Development | 1 day    | Fielden  | August    |

| THEATRICAL AND MEDIA MAKE UP              |   |                                       |          |                                 |                    |
|---|---|---------------------------------------|----------|---------------------------------|--------------------|
| Drag Hair and Make-up Artistry            | 2 | Personal and Professional Development | 4 weeks  | Harpurhey                       | February           |
| Fashion and Photographic Make-up          | 3 | Award                                 | 14 weeks | Harpurhey Northenden (Feb only) | February September |
| Fashion Theatre and Media Make-Up Studies | 3 | Personal and Professional Development | 1 year   | Harpurhey Wythenshawe           | September          |
| Hair and Media Make-up Artistry           | 2 | Diploma                               | 1 year   | Harpurhey                       | September          |
| Hair and Media Make-up Studies            | 2 | Diploma                               | 1 year   | Harpurhey Wythenshawe           | September          |
| SFX Make-up                               | - | Personal and Professional Development | 2 weeks  | Fielden                         | September          |
| Theatrical and Media Make-up              | 3 | Diploma                               | 1 year   | Harpurhey Wythenshawe           | September          |

| TRAVEL, TOURISM AND AVIATION |   |                    |          |                       |           |
|------------------------------|---|--------------------|----------|-----------------------|-----------|
| Air Cabin Crew               | 2 | Certificate        | 22 weeks | Harpurhey Wythenshawe | September |
| Aviation Operations          | 3 | Diploma            | 1 year   | Harpurhey Wythenshawe | September |
| Aviation Operations          | 3 | Subsidiary Diploma | 1 year   | Harpurhey Wythenshawe | September |
| Aviation Operations          | 3 | Extended Diploma   | 1 year   | Harpurhey Wythenshawe | September |



|   |   |                      |                    |                       |           |
|---|---|----------------------|--------------------|-----------------------|-----------|
| Cabin Crew                                      | 2 | Diploma              | 1 year             | Harpurhey Wythenshawe | September |
| Exploring the Aviation Industry                 | 1 | Certificate          | 13 weeks<br>1 year | Harpurhey Wythenshawe | September |
| Introduction to the Travel and Tourism Industry | 1 | Certificate          | 1 year             | Harpurhey Wythenshawe | January   |
| Travel and Tourism                              | 2 | Award                | 10 weeks           | Harpurhey Wythenshawe | September |
| Travel and Tourism                              | 2 | Certificate          | 22 weeks           | Harpurhey Wythenshawe | November  |
| Travel and Tourism                              | 2 | Diploma              | 1 year             | Harpurhey Wythenshawe | September |
| Travel and Tourism                              | 3 | Introductory Diploma | 1 year             | Harpurhey Wythenshawe | September |

| VISUAL ARTS   |   |                                       |                               |  |                      |
|---|---|---------------------------------------|-------------------------------|--|----------------------|
| Art and Design - Photography                          | 2 | Diploma                               | 1 year                        | City Campus Manchester                                     | September            |
| Art and Design  | 3 | Foundation Diploma                    | 1 year<br>2 years (part-time) | City Campus Manchester                                     | September            |
| Art and Design  | 3 | Foundation Diploma                    | 2 years                       | City Campus Manchester                                     | September            |
| Creative Craft - Jewellery                            | 1 | Award                                 | 27 weeks                      | Northenden (Jan only)                                      | January              |
|   |   |                                       |                               | City Campus Manchester (Sep only)                          | September            |
| Creative Craft - Jewellery                            | 2 | Award                                 | 27 weeks                      | Northenden (Jan only)                                      | January              |
|   |   |                                       |                               | City Campus Manchester (Sep only)                          | September            |
| Fashion and Textiles/pattern cutting and construction | 1 | Award                                 | 16 weeks<br>1 year            | Shena Simon  | January<br>September |
| Fashion and Textiles/pattern cutting and construction | 2 | Certificate                           | 16 weeks<br>1 year            | Shena Simon  | September<br>January |
| Fashion and Textiles/pattern cutting and construction | 3 | Certificate                           | 16 weeks<br>1 year            | Shena Simon  | January<br>September |
| Introduction to Etching and Printmaking               | - | Personal and Professional Development | 10 weeks                      | Northenden (Jan only)<br>City Campus Manchester (Oct only) | January<br>October   |



# FIND YOUR COURSE AND APPLY ONLINE

To apply to The Manchester College, you will need to use our online application portal:

**apply.tmc.ac.uk.**

You will be asked to create an account using an active email address and to set up a password. Once you have set up an account you will be able to track your application and subsequently enrol.

Once you have applied, and depending on the requirements of the course, you will receive a conditional offer of a place at the College via the applicant portal.

You can also update your details and let the College know if you wish to accept or decline your offer of a place within the portal.

# ADULT COURSE LOCATIONS FROM SEPTEMBER 2022

As we upgrade our campuses throughout 2022 our course locations will be as per the table below from September 2022.

| COURSES                   | CITY CAMPUS MANCHESTER | SHENA SIMON | OPENSHAW | HARPURHEY | WYTHENSHAWE | BSS SEMINARY |
|---------------------------|------------------------|-------------|----------|-----------|-------------|--------------|
| Animal Care               |                        |             |          |           | •           |              |
| Automotive                |                        |             | •        |           | •           |              |
| Business and Professional |                        | •           |          |           |             |              |
| Care Professions          |                        |             | •        | •         | •           |              |
| Counselling               |                        | •           |          |           |             | •            |
| Computing and Digital     | •                      |             |          | •         |             |              |
| Construction              |                        |             | •        |           | •           |              |
| Creative and Digital      | •                      |             |          |           |             |              |
| Engineering               |                        |             | •        |           |             |              |
| ESOL                      |                        | •           | •        | •         | •           |              |
| Hair and Beauty           |                        |             |          | •         | •           |              |
| Health and Social Care    |                        |             | •        | •         |             |              |
| Hospitality and Catering  | •                      |             |          | •         | •           |              |
| Logistics                 |                        |             |          |           | •           |              |
| Music                     | •                      |             |          |           |             |              |
| Performing Arts           | •                      |             |          |           |             |              |
| Pre-Employment            |                        | •           |          | •         | •           |              |
| Sport and Public Services |                        |             | •        |           |             |              |
| Supported Learning        |                        |             | •        |           |             |              |
| Teacher Education         |                        |             |          |           |             |              |
| Travel and Tourism        |                        |             |          | •         | •           |              |
| Visual Arts               | •                      |             |          |           |             | •            |



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### Human Resources

**CIPD Foundation Certificate** in People Practice (Level 3)

**CIPD Associate Diploma** in People Management (Level 5)

**CIPD Associate Diploma** in Organisational Learning and Development (Level 5)

**CIPD Advanced Diploma** in Strategic People Management (Level 7)

**CIPD Advanced Diploma** in Strategic Learning and Development (Level 7)



### Management and Leadership

**CMI Level 3 Diploma** Principles of Management and Leadership

**CMI Level 5 Diploma** in Management and Leadership



### Property Agency

**Short Course**

- Conveyancing: An Introduction for Property Professionals
- Residential Lettings and Property Management
- Residential Inventory Management and Tenancy Deposits
- Real Property Auctioneering
- Sale of Residential Property
- Commercial Property Agency
- Property Agency in Scotland



Accredited

### Project Management

**Level 4** Qualification on Project Management



SQA Approved Centre

### Property Law

**Level 4 and Level 6 Diploma** in Probate Law and Practice

**Level 4 and Level 6 Diploma** in Conveyancing Law and Practice

**FOR MORE INFORMATION, CONTACT OUR PROGRAMME ADVISORS ON:**

📞 0333 242 9787 ✉ enquiries@mollearn.com 🌐 www.mollearn.com



# Lead the future with a Total People apprenticeship

If you want to work, earn and learn all at the same time, then an apprenticeship could be your perfect step towards a rewarding career!

Our apprenticeships range from Level 2 to Level 5 and beyond, giving you the opportunity to eventually complete a degree level apprenticeship, fully funded and without any associated student debt.

We offer apprenticeships in the following areas:

- 

Accounts



Engineering
- 

Business and Administration



Hair and Barbering
- 

Commercial Vehicle



Healthcare
- 

Construction



Hospitality
- 

Customer Service



HR
- 

Dental



Management
- 

Education and Early Years



Pharmacy
- 

Electrical

## Get in touch

Find out more about our apprenticeships or register with us at [totalpeople.co.uk](https://totalpeople.co.uk) or by calling 03333 222 666.





# BELIEVE IN DIFFERENT

LEARN DIFFERENT

EXPERIENCE DIFFERENT

BE DIFFERENT

APPLY TODAY | [UCENMANCHESTER.AC.UK](https://ucenmanchester.ac.uk)

We're born and bred in Manchester and this year marks 30 years since our first degree-level courses began. Back then we were part of The Manchester College, but in 2018 we took a leap to become UCEN Manchester and create something new to provide an offer that was different: **the quality degree level education of a university with the personal support you'd find in a college.**

**Our offer is about combining the best of academic and career-based learning** through capped class sizes to ensure you're never lost in the crowd. You won't just learn the theory through writing essays, but spend time learning the hands on, real-world skills you need to thrive in your career, having important, industry relevant conversations with your tutors and peers and learning in a setting that suits you. And no matter your background (whether that's straight from college, returning as a parent, changing career or upskilling in your role) ensuring you're ready for a future career in industry is our number one aim.

## OUR OFFER

### Faculty of Creative Arts and Media Industries

- The Arden School of Theatre
- Performing Arts School
- Manchester Film School
- School of Creative and Media Arts

### Faculty of Higher Technical and Professional Industries

- Counselling and Teacher Education School

### School of Health, Social Sciences and Sport

- School of Management, Digital and Engineering
- Construction
- Business
- Computing

### Access to Higher Education

- School of Nursing and Medical Sciences
- Business, Humanities and Technologies School

## WE DO THAT BY:

- Employing tutors with current or previous industry experience and connections, so you know you're getting the skills from someone who's already done or is still doing it
- Offering courses with a clear employment outcome (you'll see most of them have a specific title) and a clear focus on preparing you to excel
- Keeping classes small so there's always room for you to ask questions, get answers and make close connections with your peers, tutors, support teams and importantly - industry
- Offering award winning support to our students

**Courses available to start this January, apply now:**





The Manchester College



[tmc.ac.uk](http://tmc.ac.uk)



@TheMcrCollege



03333 222 444



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*The Manchester College is committed to equality of opportunity, non-discriminatory practices and supporting individual learners.*

*This information is also available in a range of formats, such as large print, on request.*

*All information in this brochure was correct at the time of print.*