

Access to Industry Award (College Bursary)

The Manchester Colleges financial support package

For students aged 16 to 19 years old.

What is the Access to Industry Award

This is money the College gets from the DfE. The DfE is accountable for funding education and skills for children, young people, and adults. The Manchester College must follow the DfE rules on how we use the funds so students can attend and achieve while in college. The Access to Industry Award is what The Manchester College calls the bursary funds we get from the DfE.

How do you apply for the Access to Industry Award...

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Step one – Are you eligible to receive support.

A. Are you aged 16 but under 19 on 31 August 2025?	YES	NO
B. Have you the right to live in the UK?	YES	NO
C. Are you fully enrolled at The Manchester College?	YES	NO
D. Have a household income below £40,000.00 per year	YES	NO
E. Do you OR your parent(s) or guardian(s) receive welfare benefits	YES	NO

If you have ticked **YES** to A, B, C and D you may be eligible for TMC GO (travel support) and support with essential course kits. If you have also ticked yes to E, you may be eligible for free college meals. If your household income is below £30,000 you may still receive college meals. The bursary Team will inform you if eligible.

Please note: Most 16- to 18-year-old students will be eligible for travel from the Manchester City Councils OurPass. Students will only be eligible for TMC GO if not eligible for OurPass – see www.ourpass.co.uk

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Step two – Are you a vulnerable young person.

A. Are you aged 16 but under 19 on 31 August 2025?	YES	NO
B. Have you the right to live in the UK?	YES	NO
C. Are you fully enrolled at The Manchester College?	YES	NO
D. Are you in care or a care leaver?	YES	NO
E. Do you receive Income Support or Universal Credits?	YES	NO
F. Do you receive DLA or PIP and ESA/UC	YES	NO
G. Do you live independently?	YES	NO

If you have ticked **YES** to all (A to G), you may be eligible for additional support. The Bursary Team will automatically process this using your Bursary application and contact you. We want to ensure students have access to a hot meal while in college, so this will be the focus of the award. Based on individual needs there may be some additional funds available, you can book an appointment with the Welfare Team on your campus to discuss available options.

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What will you need before you apply

Before you make an application you need to make sure you have the correct documents

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Step three – What documents you may be asked for.

Proof of any welfare benefits/Income for yourself or your parent(s) or guardian(s).

Proof of any disability benefits you get for yourself such as DLA/PIP and ESA/UC *if applicable*.

Proof of in care or care leaver status *if applicable*.

Proof of living independently such as a tenancy agreement *if applicable*.

YOU WILL ALSO NEED

A valid UK bank account (You will be asked for this on our secure Apply Portal)

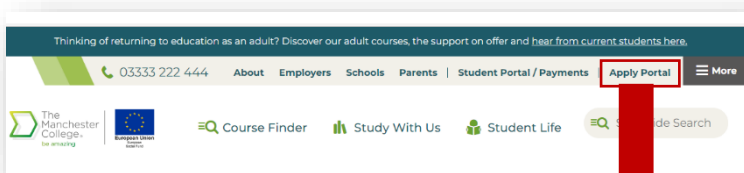
Access to your college email. Your student email is your personal college ID followed by @stu.tmc.ac.uk

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Logging in to apply for support using the Apply Portal – www.tmc.ac.uk

If you studied with us last year, you could use the same details as last year using the “**Currently studying with us?**”. If you are a new student to the college, before you can make an application to the Bursary you must get set up on **Office 365 (O365)**, so you have access to all the college systems. You should automatically be sent your log-in details once you are fully enrolled. You should use these to log in and apply for the bursary.

For new students you must be fully enrolled before you can log-in.



Currently studying with us?

If you are currently studying with us, you can use your O365 account details to sign in here.

Sign in to your account

If you already have an applicant account, sign in here. If you're a current student you can sign in with your O365 account using the Currently studying with us SIGN IN option.

Username is required. Username/Email

Password is required. Password

[Forgot Password?](#)

SIGN IN

SIGN IN

Once you click on Apply you will see two boxes

Currently studying with us? If you was a student last year you can now, click the O365 **SIGN IN** button.

Sign in to your account. This is the account details sent to you via your college ID once fully enrolled.

Answer all questions, upload any documents, and submit.

WHAT HAPPENED NEXT

You will receive a confirmation email with the support you have been awarded. Travel and meals will be loaded onto your college ID badge and usually takes 48 hours for travel and the week after for meals. For travel, you will need to update your travel college card every 28 days at your college reception.

Terms and conditions apply for all funds given by The Manchester College

Accompanied asylum seeking children Under no circumstances can we give cash to any 16/18 asylum seeker unless you are an unaccompanied asylum-seeking child (UASC). **Free meals** cannot be given to any 16/18-year-old if your parent/s or guardian are in receipt of Working Tax Credits or are in full time employment. Parent(s) or guardian(s) who are in receipt of, UC must have a net earned annual income of no more than £7,400 to be eligible for free meals. Having a EHCP will not automatically make any student eligible for free meals.

Defining in care and care leavers. The 16 to 19 Bursary Fund defines 'in care' as children looked after by a local authority on a voluntary basis (section 20 of the Children Act 1989) or under a care order (section 31 of the Children Act 1989). Section 22 of the Children Act 1989 defines the term 'looked after child'. A 'care leaver' is defined as:

- a young person aged 16 and 17 who was previously looked after for a period of 13 weeks consecutively (or periods amounting to 13 weeks), which began after the age of 14 and ended after the age of 16; or
- a young person aged 18 or above who was looked after prior to becoming 18 for a period of 13 weeks consecutively (or periods amounting to 13 weeks), which began after the age of 14 and ended after the age of 16.

Foster care, including privately arranged foster care.

- A young person placed with a foster carer by the local authority, including where the foster carer is on the books of an independent fostering agency, is classed as looked after. They meet the criteria for the 'in care' vulnerable group where they need financial support to participate.
- A child who is privately fostered (in other words, a private arrangement is made between the parent and the person who will care for the child) is not classed as a looked after child and is not eligible for the bursary for vulnerable groups.

Terms

- DLA – Disability Living Allowance
- PIP – Personal independence Payment
- IS – Income Support
- ESA – Employment Support Allowance
- UC – Universal Credits

Full Terms and conditions can be found on the fees and finance section of tmc.ac.uk.

All funds are subject to available funds and the college reserves the right to adjust in year and stop payments once funds are depleted. Go to Fees, Finance & Funding | tmc.ac.uk for full detail, eligibility and policies.