

BUSINESS AND PROFESSIONAL



Scan here
to view online



The
Manchester
College®
be amazing

**WE ARE THE NUMBER ONE COLLEGE IN GREATER
MANCHESTER FOR OVERALL ACHIEVEMENT***

**Latest National Achievement Rates Tables.*

Contents

Five reasons to study	3
Careers information	4
Where to find us	6
Get career ready with us	10
What you can study	12
Courses for adults	16
Supported Learning	18
UCEN Manchester higher education	20
Your next steps	22
Open events	23



5 Reasons to Study



Business and Professional at The Manchester College



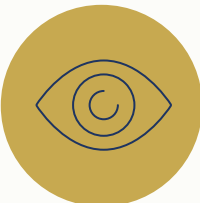
Number 1 in Greater Manchester

Our achievement rates are the highest of all colleges in Greater Manchester for the 8th year running and we're one of the top 3 in the country.*



Progression that opens doors

Over 94% of TMC students move on to a positive destination such as employment, an apprenticeship or degree-level study.**



Ofsted recognition

In our most recent Ofsted inspection, we were rated 'Good' overall and 'Strong' for our contribution to skills.



Over 1,000 employer partners

We work with employers across lots of industries, so you can build your confidence through a meaningful work placement, industry talks and live projects.



Get career ready from day one

Designed with your next step in mind, our courses help you build real-world skills, confidence and experience so you're ready for work, an apprenticeship or university.

* Latest National Achievement Rates Tables. ** Latest Internal Progression Data.



Job figures

There were approx. **98,929** employees working in the business sector in Greater Manchester in 2025. This is predicted to increase by **2.9%** by 2028.



Average earnings

The average wage in Greater Manchester is **£36,558** per annum (2024).



Replacement demand

Around **18,399** of the current workforce will be reaching retirement in the next 10 years, meaning those jobs will need replacing.

Types of jobs	Skills needed	Examples of GM Employers
Business Analyst	Communication	BNY Mellon
Business Development Manager	Customer relationship management	Capgemini
Human Resources Officer	Customer service	Co-Operative Group
Management Consultant	Data analysis	Deloitte
Marketing Executive	Detail orientated	Ernst Young (EY)
Office Manager	Digital marketing	KPMG
Receptionist	Management	Lloyd's Banking Group
Sales Manager	Marketing	NHS
Secretary	Project management	Pie Analysis
Training Manager	Sales	PwC

Data sourced from Lightcast April 2025.

Careers
information



Find out
more here

Where to find us

With excellent transport links, modern classrooms, and vibrant social spaces, you can study Business and Professional courses at a number of our campuses across Manchester.

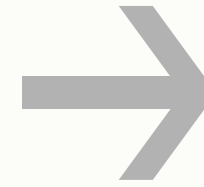


City Campus Manchester

- Grab a Starbucks or a slice from the pizza bar - choose from hot and cold food options
- Hot-desk study zones
- Rooftop terrace for relaxing with friends
- Library with study areas, laptop loans, and space for Careers and Support teams.



Get Directions



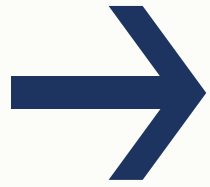
Harpurhey

- Two libraries with dedicated study areas and quiet zones
- Refectory serving hot and cold food options
- Spacious social areas and large garden
- Discounted hair and beauty treatments at our salon.



Get Directions





Nicholls

- Starbucks coffee and on-site refectory
- Spacious library with IT access and study areas
- Social spaces creating a supportive adult learning environment
- On-site parking and easily accessible by both public transport and car.



Get Directions



“

Working at DF Capital showed me how finance works in the real world. In my 8-week placement I gained practical skills, confidence, and industry experience use in the finance world.



Aris

Level 3 T Level in Finance

”

Get career ready with us

We're here to help you achieve your goals and get career-ready. Our courses are designed with top employers to focus on in-demand skills.

From day one, you'll gain hands-on experience to build confidence. By the end, you'll have the qualifications, knowledge, and experience to stand out and take the next step in your career.



Building your employability

To get you career-ready, you'll take part in activities that boost your skills and understanding of the world of work. You'll be supported by a dedicated Employability Co-ordinator who will support you to develop the knowledge, skills and behaviours you'll need to thrive in the workplace.

Real-world experience that counts

As part of your course, you'll complete work experience with an employer. We'll help you find a placement where you can:

- Shadow professionals and see how the job is done day-to-day
- Contribute to real projects that develop your skills and strengthen your CV
- Grow in confidence as you put learning into action.

Many of our students make such a strong impression that they even secure part-time or full-time jobs with their placement provider!

We work with leading employers to deliver our placements, including:



Discover where business can take you

We'll introduce you to a wide range of career options in the business sector through:

- Talks from professionals and employers
- Masterclasses from big-name brands
- Trips to local and national businesses.



This will help you decide which path to take after your course — whether that's progressing to degree-level study with our higher education partner UCEN Manchester, starting an apprenticeship, going straight into employment, or launching your own business.



What you can study

We offer qualifications from Level 1 to Level 3. If you haven't already obtained a Grade 4 GCSE in English or maths, you'll also work towards achieving this alongside your main course.

Types of qualifications

T Levels

Developed in collaboration with employers, T Levels are career-focused technical programmes that provide young people with a high-quality alternative to A Levels.

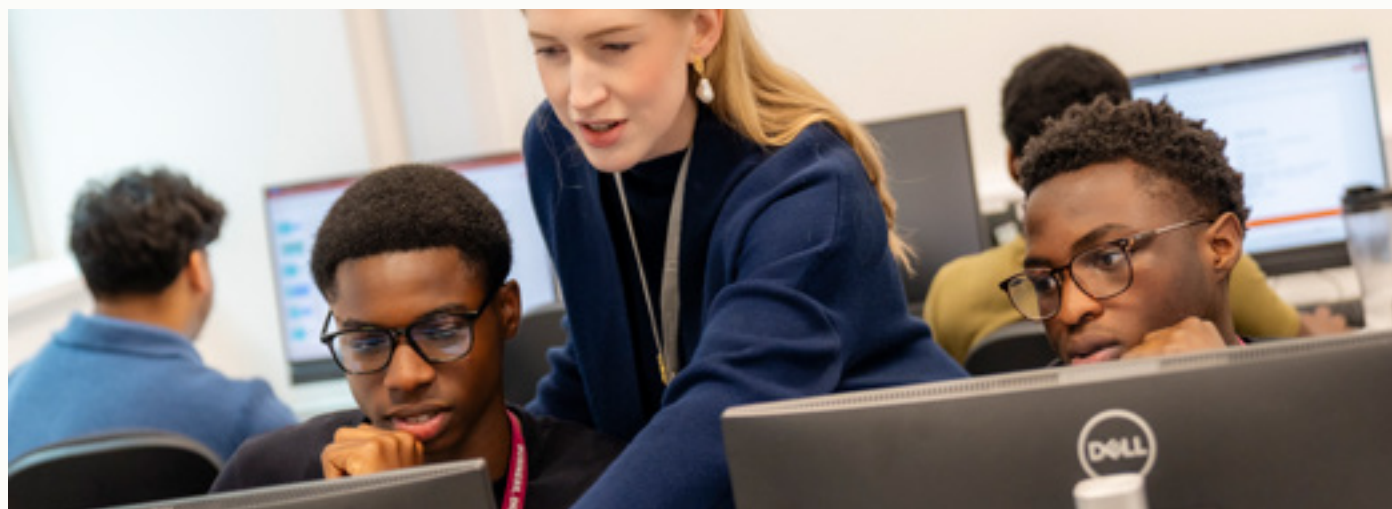
For more information visit tmc.ac.uk/tlevels

- 2-year programme
- Equivalent to three A Levels
- 45-day industry placement
- 11 subject areas.

Other Technical Qualifications

Our wide range of technical and creative qualifications equip you with the skills you'll need to progress. This includes BTECs and UALs.

- 1 or 2-year programmes
- Work placement
- Levels 1-3
- 20 subject areas.



T Level Accounting

Level 3 | City Campus Manchester | 2 years

Develop specialist knowledge and skills for a career in accounting. You'll explore key topics such as financial accounting, law, regulation, risk and professional services, while also developing project management, research, professionalism, and ethics. This T Level blends classroom learning with a 45-day industry placement, giving you real experience in the sector. The placement allows you to apply your knowledge in a real-world setting, preparing you for roles in accountancy or progression to university-level study.

T Level Business Management and Administration

Level 3 | City Campus Manchester | 2 years

You'll develop core knowledge in business administration, leadership, and project management, alongside essential skills in planning, finance and organisational structure. Topics include business context, quality compliance and change management - giving you the tools to lead and adapt in modern workplaces. This is ideal for future managers and problem-solvers ready to step into dynamic, professional environments with confidence. Our T Level blends classroom learning with a 45-day industry placement to prepare you for real-world business roles.

T Level Finance

Level 3 | City Campus Manchester | 2 years

Perfect for those interested in financial services, this T Level offers a deep dive into financial compliance, regulation and analysis. You'll study financial accounting, data-driven innovation, and business ethics, gaining the skills needed for careers in banking, insurance, or wealth management. A strong focus on real-world learning is built in, with a 45-day industry placement giving you hands-on experience in the sector. This course prepares you for employment or further study in a fast-paced, high-growth industry.

Business Venture with Entrepreneurship

Level 3 | City Campus Manchester and Harpurhey | 2 years

Explore how businesses start, grow, and thrive. This BTEC covers enterprise strategy, marketing, finance and human resource management, with a strong focus on real-world application. You'll plan your own business ideas, analyse global case studies, and gain insights from industry placements and guest speakers. It is ideal for future entrepreneurs and business leaders.

Marketing

Level 3 | City Campus Manchester | 2 years

Study digital marketing in action - this Level 3 course covers content creation, SEO, paid ads, analytics, and branding. You'll explore how strategy and creativity combine to shape business success, working on real-world campaigns with digital agency Pie Analysis. You'll learn how to plan and run effective social media content, develop online engagement techniques and analyse campaign performance. With insight into communication, human resources and business operations, this course is ideal for creative thinkers ready to turn clicks into careers.

T Level Business Management, Finance and Accounting

Level 2 | City Campus Manchester | 1 year

Study in partnership with top employers and build the essential skills you need for a career in business. This foundation course focuses on core areas such as business operations, project management, financial planning, leadership and communication. You'll also take part in an industry placement to gain real-world experience and insight into how businesses operate. Designed to support your next steps, this course prepares you for the demands of employment, further study, or progression onto a Business T Level.

Business Skills with Entrepreneurship

Level 2 | City Campus Manchester and Harpurhey | 1 year

Build a practical business knowledge and entrepreneurial thinking on this Level 2 course. You'll explore marketing, finance, customer service and business planning while gaining the confidence to pitch ideas and solve real business challenges. Learn how businesses are structured, how to manage resources effectively and how to communicate in professional settings. With opportunities to work on projects with leading Manchester employers, this course is ideal for ambitious learners ready to take their first step into the world of business.

Introduction to Business

Level 1 | Harpurhey | 1 Year

Kickstart your business journey with this Level 1 course, designed to develop essential workplace and enterprise skills. You'll explore how businesses operate, build confidence in customer service and teamwork, and take part in practical projects that reflect real industry scenarios. Using industry-standard tools and software, you'll also strengthen your digital and organisational skills. This course is ideal preparation for further study in business and helps you take your first step towards a career in the world of work.

*Through presentations,
project work and
industry-led learning,
I've developed
confidence, project
management skills
and professional
communication - all
essential for the world
of work.*



Grace

Level 3 T Level in Finance

Courses for adults

Are you aged over 19 and looking to upskill, retrain or progress your skills in business? We've got a wide range of courses for you to help strengthen your CV, start a new career or go further in your current role.



Accounting

- Effective Use of Sage
- AAT Bookkeeping | Level 1
- AAT Accounting | Level 2, 3 and 4
- CIMA - Professional Accounting | Level 5.

Business

- Essential Business Skills | Entry 3 and Level 1
- Customer Service | Level 1 and Level 2
- Exploring Business Enterprise | Level 1
- Pre-Access in Business | Level 2
- Access to HE – Business | Level 3.

Law

- Legal Foundations | Level 2
- Conveyancing Law and Practice (CLC) | Level 4 and 6
- Probate Law and Practice (CLC) | Level 4 and 6.

Management

- Creating a Business Start Up | Level 2
- Leadership and Team Skills (ILM) | Level 2
- Leadership and Management (ILM) | Level 3 and 5.

All our adult courses are delivered at our City Campus Manchester, except for Pre-Access in Business and Access to HE, which take place at our Nicholls Campus.



**Got a question about funding?
Get in touch with our friendly team.**



careers&welfare@tmc.ac.uk



tmc.ac.uk/funding



**Scan here
to view online**

SUPPORTED LEARNING

Promoting independence through accessibility and inclusion.

Have you received learning support in the past? Do you have an Education, Health and Care Plan or an identified Special Educational Needs or Disabilities (SEND) need? Our Supported Learning team can help students with SEND to achieve their aspirational career goals.

We provide a highly personalised offer for students to create a supportive learning environment for all. Whatever course you choose to study, our provision is specifically designed to support you on your journey to independence and into further education or employment.



Scan here
to view online

Find out more about how we can help you: tmc.ac.uk/supported-learning



Additional Learning Support Team: specialistsupport@tmc.ac.uk
Transition Team: transitionteam@tmc.ac.uk

Thinking about your next step after college?
Discover degree-level courses that'll get you ready for anything.

ROOTED in the NORTH

 school of sport, health and wellbeing
 Salford Quays
 Spinningfields MANC Curry Afflecks
 football The Ritz mile The Smiths
 PICCADILLY GARDENS CHINA TOWN oasis media city
 SCHOOL OF BUSINESS AND LAW the Lowry
 MUSIC  UCEN MANCHESTER
 Chorlton ARDEN SCHOOL OF THEATRE
 WAREHOUSE  Parklife PRINTWORKS 
 PROJECT  PRIDE  Manchester film school
 SCHOOL OF COMPUTING AND CYBERSECURITY northern soul
 school of construction and engineering  FACTORY RECORDS  art galleries
 Castlefield bridgewater hall
 CANAL STREET  school of art, media and make-up
BELIEVE IN DIFFERENT



**EXPLORE
DEGREES**

ucenmanchester.ac.uk

DEGREE LEVEL

Once you've completed one of our Level 3 Diplomas at College, you'll have the opportunity to progress on to our degree-level qualifications through our higher education partner, UCEN Manchester.

STUDY LEADERSHIP AND MANAGEMENT

Benefit from hands-on, practical learning, small class sizes and state-of-the-art facilities.

You'll cover a range of topics, including:

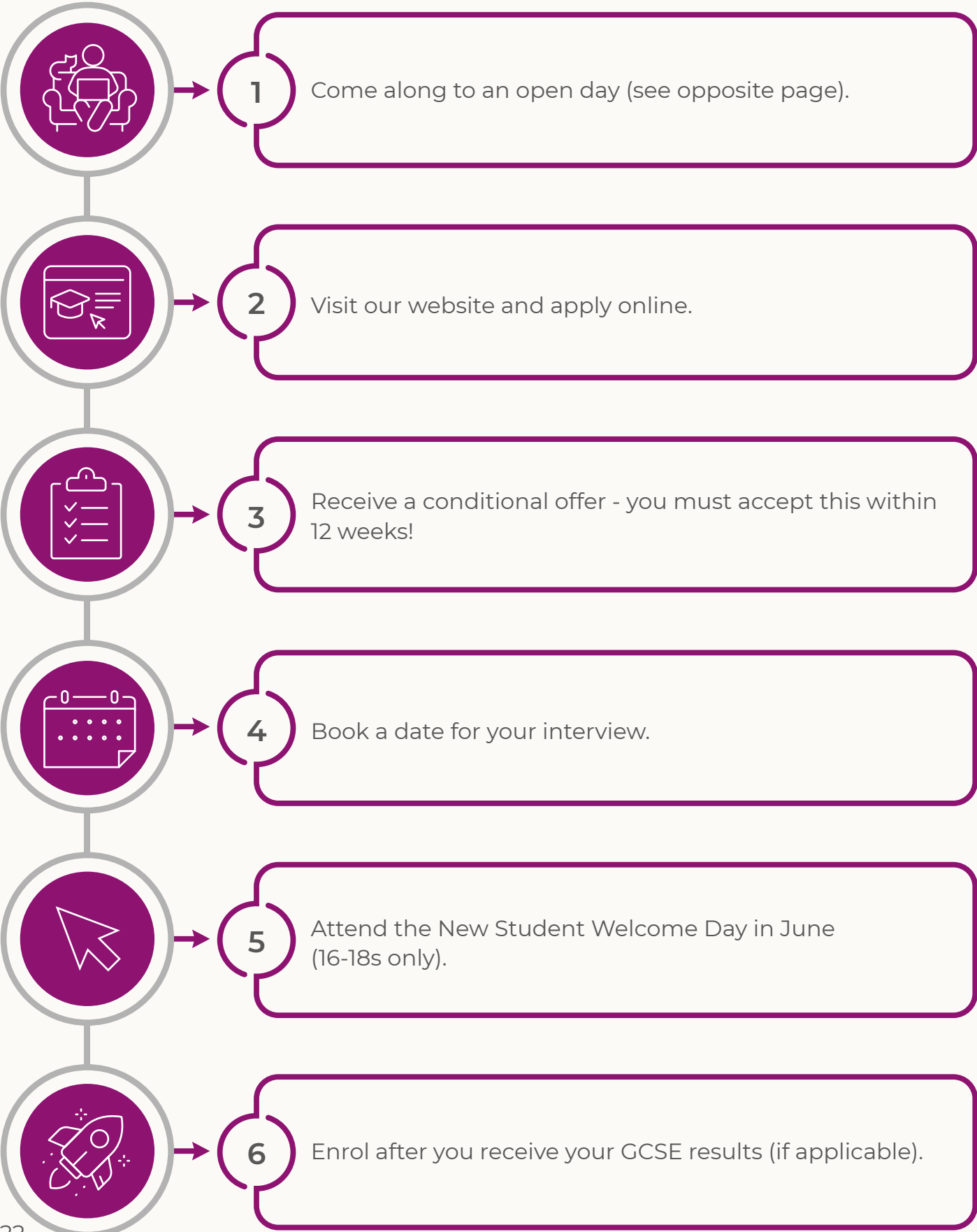
- > Sustainable development
- > Innovation and creativity skills for business
- > Accounting and fintech for managers
- > Principles of strategic management.



**For more information or to apply
visit ucenmanchester.ac.uk**

Your next steps

Applying to study at The Manchester College is really easy. Just follow these steps and you'll be on your journey to amazing in no time.



Open events

Come and see what makes us the number one College in Greater Manchester* for yourself.

Open events are the perfect place to speak to our tutors, explore our amazing facilities and chat to our support teams.

	School Leavers
	Tuesday 6 October 5-7pm
	Saturday 14 November 10am-1pm
	Thursday 4 March 5-7pm
	Thursday 20 May 5-7pm



Book your place
tmc.ac.uk/events



* National Achievement Rates Tables.



The
Manchester
College®
be amazing

Find us on social



Contact Us

Got a question about one of our courses, about The Manchester College or just need to get in touch? Contact us:

✉ **enquiries@tmc.ac.uk**

☎ **03333 222 444**

All information is correct at the time of publication and may be subject to change. For the latest details, please visit tmc.ac.uk.

The Manchester College is committed to equality of opportunity, non-discriminatory practices and supporting individual learners. This information is also available in a range of formats, such as large print, on request.

Version 1. Printed September 2026