

Access to Industry Award

*The Manchester College financial support package
For students aged 16 to 19.*

What is the Access to Industry Award?

This is money the College gets from the Education and Skills Funding Agency (ESFA). The ESFA is accountable for funding education and skills for children, young people, and adults. The Manchester College must follow the ESFA rules on how we use the funds so students can attend and achieve while in college. The Access to Industry Award is what The Manchester College calls the bursary funds we get from the ESFA.

Here is how you apply for the Access to Industry Award...

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Step one – Are you eligible to receive support.

- | | | |
|---|------------|----|
| A. Are you aged 16 but under 19 on 31 August 2023? | YES | NO |
| B. Have you the right to live in the UK? | YES | NO |
| C. Are you fully enrolled at The Manchester College? | YES | NO |
| D. Have a household income below £35,000.00 per year | YES | NO |
| E. Do you OR your parent/s or guardian receive welfare benefits | YES | NO |

If you have ticked **YES** to A, B, C and D you may be eligible for TMC GO (travel support) and support with essential course kits. If you have also ticked yes to E, you may be eligible for free college meals.

Please note: Most 16 to 18 year old students will be eligible for travel from the Manchester City Councils OurPass. Students will only be eligible for TMC GO if they're not eligible for OurPass – see www.ourpass.co.uk

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Step two – Are you a vulnerable young person.

- | | | |
|--|------------|----|
| A. Will you be under 19 on 31 August 2023? | YES | NO |
| B. Do you have the right to live in the UK? | YES | NO |
| C. Are you fully enrolled at The Manchester College? | YES | NO |
| D. Are you in care or a care leaver? | YES | NO |
| E. Do you receive Income Support or Universal Credits? | YES | NO |
| F. Do you receive DLA or PIP and ESA/UC | YES | NO |
| G. Do you live independently? | YES | NO |

If you have answered **YES** to all then you may be eligible for additional support of:

- A laptop
- Wi-Fi award (£90 paid into a valid UK bank account).
- Travel, meals, and essential course kits (if not eligible in step one)
- Non-essential kits
- Clothes vouchers for placements and or employment interviews
- Access to employability one to one support

OURPASS

TMC GO

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What will you need before you apply

Before you make an application you need to make sure you have the correct documents.

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Step three – What documents you may be asked for:

- Proof of any welfare benefits for yourself or your parent/s or guardian.
- Proof of any disability benefits you get for yourself such as DLA/PIP and ESA/UC.
- Proof of in care or care leaver status.
- Proof of living independently such as a tenancy agreement.

YOU WILL ALSO NEED:

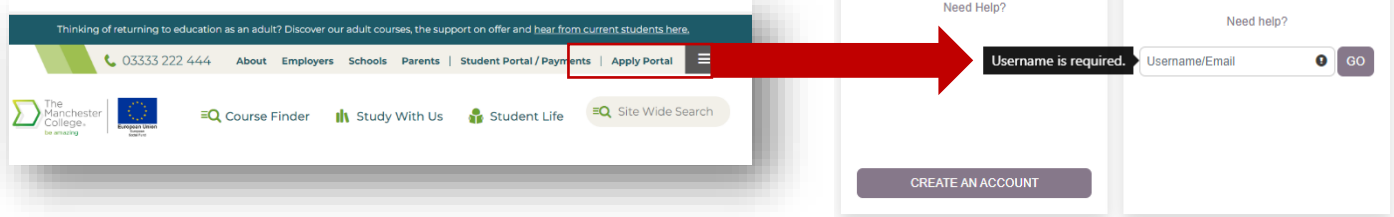
- A valid UK bank account (You will be asked for this on our secure Apply portal)
- Access to your College email. Your student email is your personal ID and @stu.tmc.ac.uk

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Step four – Apply for support.

Once you are fully enrolled you can apply for support.

Go to our Apply Portal - www.tmc.ac.uk.



The image shows a screenshot of the Manchester College website. The navigation menu includes 'About', 'Employers', 'Schools', 'Parents', 'Student Portal / Payments', and 'Apply Portal'. A red arrow points from the 'Apply Portal' link to a login form. The form has two columns: 'Create an account' and 'Sign in to your account'. The 'Sign in' section has a text input field for 'Username/Email' with a 'GO' button. A red box highlights the text 'Username is required.' above the input field. Below the 'Sign in' section is a 'CREATE AN ACCOUNT' button.

Enter your College email (your student ID followed by @stu.tmc.ac.uk - For example, 1234567@stu.tmc.ac.uk) your password is tmc followed by your date of birth in the format DDMMYYYY. For example, tmc01082007

Answer all questions, upload any documents, and click submit.

WHAT HAPPENS NEXT?

You will receive a confirmation email with the support you have been awarded. Travel and meals will be loaded onto your College ID badge and usually take 24/48 hours to load.

NOTE: YOU WILL NEED TO UPDATE YOUR TRAVEL EVERY 28-DAYS AT THE MAIN RECEPTION AT YOUR CAMPUS!

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Step five – For students receiving vulnerable young person support.

Once you have completed the Access to Industry Award application and uploaded any relevant documents, you will be automatically assessed for additional support.

You will receive an email to your College email ONLY asking you if you need: -

- A laptop
- Wi-fi.

You **must** respond to this email, or you may miss out. You will be notified as soon as your laptop is ready to be collected from our Student Careers team on your site, where you can discuss additional requirements for:

- Non-essential kits
- Clothes vouchers for placements and/or employment interviews
- Access to employability one-to-one support



Terms and conditions apply for all funds given by The Manchester College

Accompanied asylum seeking children - Under no circumstances can we give cash to any 16 to 18-year-old asylum seeker unless you are an unaccompanied asylum-seeking child (UASC).

Free meals cannot be given to any 16 to 18-year-old if your parent(s) or guardian(s) are in receipt of Working Tax Credits or are in full time employment. Parent(s) or guardian(s) who are in receipt of, UC must have a NET earned annual income of no more than £7,400 for a student to be eligible for free meals. Having a EHCP will not automatically make a student eligible for free meals.

Defining in care and care leavers - The 16 to 19 fund defines 'in care' as children looked after by a local authority on a voluntary basis (section 20 of the Children Act 1989) or under a care order (section 31 of the Children Act 1989). Section 22 of the Children Act 1989 defines the term 'looked after child'. A 'care leaver' is defined as:

- A young person aged 16 or 17 who was previously looked after for a period of 13 weeks consecutively (or periods amounting to 13 weeks), which began after the age of 14 and ended after the age of 16; or
- A young person aged 18 or above who was looked after prior to becoming 18 for a period of 13 weeks consecutively (or periods amounting to 13 weeks), which began after the age of 14 and ended after the age of 16.

Foster care, including privately arranged foster care.

- A young person placed with a foster carer by the local authority, including where the foster carer is on the books of an independent fostering agency, is classed as looked after. They meet the criteria for the 'in care' vulnerable group where they need financial support to participate
- A child who is privately fostered (in other words, a private arrangement is made between the parent and the person who will care for the child) is not classed as a looked after child and is not eligible for the bursary for vulnerable groups.

Terms

- DLA – Disability Living Allowance
- PIP – Personal independence Payment
- IS – Income Support
- ESA – Employment Support Allowance
- UC – Universal Credits

Full Terms and conditions can be found on the fees and finance section of tmc.ac.uk.