

LOGISTICS

WITH THE MANCHESTER COLLEGE



ABOUT



Look around you – almost everything you can see has only reached you thanks to logistics, from your phone at the side of you and the chair you're sitting on, to the clothes you're wearing, and the food in your fridge.

Think about the last music festival you went to. How did the food, drinks, stage and toilets get there? The answer is the logistics industry!

Logistics is about moving things (and people) around the UK and the rest of the world, and storing them when necessary. Logistics is not just about trucks; the sector includes trains, buses, aeroplanes, ships and warehouses.

There are a huge number of careers in logistics, many of which involve working as part of a close-knit team in a fast-paced, dynamic environment. In fact, one in 12 adults is employed by the logistics industry!

Whether you fancy a career with Eddie Stobart, Royal Mail, DHL, Amazon or any one of the other thousands of companies working in this sector, a Logistics qualification can help you to get there.



The Manchester College is one of the few education providers in the North West to be approved by The Chartered Institute of Logistics and Transport. We've worked hard to ensure that our courses are industry-relevant. You'll be taught by someone who's worked in the sector, so you'll know that they have a real interest in the industry, as well as crucial insider knowledge.

Classes are held in a bright modern campus, where you'll be using state-of-the-art equipment. If driving is part of your course, you'll be taught in one of the College's own industry-standard training vehicles. And you won't only be practising your new skills on campus, as you'll also benefit from vital work experience, thanks to our links to local employers.

So, if you want to gain a qualification in a subject that's crucial to almost every business in the UK, Logistics could be just what you're looking for.

CENTRE OF EXCELLENCE FOR LOGISTICS

We passionately believe in helping you reach your ultimate goal, focussing on your future employability and developing the skills you need to have a successful career.

If you're aged 16-18, our Centre of Excellence for Logistics is set up to help you do just that!

STUDY PROGRAMME

You'll join our Centre of Excellence when you enrol on any of our Logistics qualifications from Level 1 to Level 3.

If you haven't already obtained a Grade 4 GCSE in English or maths, you'll study to achieve this level of qualification alongside your course. This is a mandatory requirement and it's also essential you achieve this for many careers.

EMPLOYABILITY

To prepare you for your future career, you'll take part in a range of 'employability' activities to equip you with the knowledge and experience of careers available to you:

EMPLOYABILITY SESSIONS

You'll be assigned an Employability Tutor and will take part in dedicated 'employability' sessions which will help equip you with the skills you'll need to thrive in the workplace.

WORK EXPERIENCE PLACEMENT

You'll spend at least 35 hours working in external workplaces across the region with employers assisting with day-to-day tasks and shadowing staff to develop your skills and broaden your knowledge of the industry.

WORK RELATED ACTIVITY

You'll learn more about the industry through a range of activities, such as:

- Hearing from employers in the industry
- Taking part in masterclasses from leading brands
- Going on trips to discover what it's like to work in the logistics industry



INDUSTRY PLACEMENT

You may be able to apply for an industry placement offering more than 315 hours of experience with a leading employer.

These placements give you an in-depth knowledge of the industry, allow you to gain hands on experience and provide an insight into career pathways.

Some of our students even go on to gain paid employment with their industry placement employer at the end of the year, so they offer a great first step into the industry.



PROGRAMMES OF STUDY

Our courses are designed to give you a solid foundation in logistics. You'll learn about all the different elements that make up the sector, from warehousing to supply chains.

16-18

LEVEL 1 LOGISTICS AND TRANSPORT WYTHENSHAW

Ready to discover all that this fast-paced sector can offer you? Our entry level 1 course can offer you a comprehensive insight into the sector. You'll also start to learn some of the crucial skills you'll need to land your first job or progress to further education. You'll be exploring a wide range of areas, from sector-specific IT systems to supply chains. You'll start learning how to plan a delivery schedule and practise the types of skills that are crucial in most workplaces, from business communications and paperwork to spreadsheets.

LEVEL 2 LOGISTICS AND TRANSPORT WYTHENSHAW

There are so many careers to choose from in this exciting sector.

This course is designed to help you develop a wide range of skills and learn how the different elements all work together.

You'll learn what great customer service looks like, why marketing is so important in this competitive sector, and how freight transport services work. You'll also be finding out about purchasing, warehousing and inventory. And, as a driver's licence is a key requirement for many logistics jobs, you'll be able to take your theory and hazard perception tests as part of your course.

It's impossible to show you just how dynamic the logistics sector is using text books and computers alone. So we'll be taking you on trips to some of the largest logistics hubs in the UK. You'll be able to ask questions to the people who work there and see for yourself how energetic the sector can be.

LEVEL 3 LOGISTICS WYTHENSHAW

If you're looking for an in-depth course in Logistics, where you'll learn all about the sector and master many of the skills you'll need out in the workplace, this is the course for you.

You'll be focusing on the key areas common to most businesses, including warehouse operations, supply chain management, technology and automation. You'll also gain crucial skills that are in high demand by employers, such as project management. And you'll work on a final project that draws together all you've learned.

You'll need a driving licence to apply for many roles in the logistics sector, so you may get to take your practical driving test as part of the course.

Once you've achieved your Level 3 qualification, you'll be in a great position to either apply for your first logistics job, or choose to specialise in a specific area by moving into higher education.

LEVEL 1 TAXI KNOWLEDGE WYTHENSHAW

As a taxi driver, you could earn good money and work the hours that suit you. Our Taxi and Private Hire course can help to prepare you for the Manchester City Council knowledge test. You can learn two days a week over 14 weeks, or three days a week over nine weeks.

You'll learn how to navigate your way around Manchester (the programme includes details of more than 2,000 locations in and around the city centre), as well as exploring issues such as safeguarding, motorway networks, legislation and local byelaws.

You'll also go on visualisation walking tours of the city with your tutor, to help you to memorise road networks and useful landmarks. Once you've finished the course, you should have the knowledge and skills to take the Manchester City Council test with confidence.

NVQ LEVEL 2 ROAD PASSENGER VEHICLE DRIVING (TAXI AND PRIVATE HIRE) WYTHENSHAW

This is a four-day course followed by an in-car driving assessment. When you pass, you'll have gained a qualification that's recognised by Local Licensing Councils, so you'll be allowed to work as a private hire or taxi driver in Greater Manchester and other areas.

Before joining this course, you'll meet with a member of the team to discuss your suitability. No formal qualifications are necessary, but you must hold a valid Hackney Carriage or Private Hire Licence and have access to an appropriate vehicle.



LEVEL 1 LGV DRIVER TRAINING

As a professional LGV driver you will have the potential to earn good money and have excellent opportunities to be involved in one of the fastest growing sectors in the world. This course will provide you with the opportunity to gain your LGV Category C licence.

You will gain your Theory and Hazard Perception MOD1, a real-life scenario online test MOD2, Practical Driving test MOD3 and 'Show me Tell me' about the vehicle MOD4.

Completing your training will enable you to drive a range of large commercial vehicles, from distribution lorries to tipper trucks to bin lorries. Best of all, you will have access to an industry that now has tens of thousands of jobs available throughout the United Kingdom and globally.

LEVEL 1 WAREHOUSE COURSE

Once you have completed this course you will have the opportunity to be involved in a sector that is continuing to grow. Completing your training will enable you to work in a range of different warehouse environments including retail, wholesale and manufacturing. The opportunities within this sector are endless. The course will be delivered on-line using face to face meetings and providing you with the opportunity to understand different types of warehouses and distribution centres, Health and Safety in warehousing, pick and pack and lots more.

NEW FORK LIFT TRUCK (FLT) TRAINING COURSE

The Manchester College will help you become a professional Fork Lift Truck (FLT) driver and gain a certificate. Completing your training will enable you to drive a Counterbalance Forklift Truck. The duration of the course is five days, in which you will develop many skills to assist you in your future career. Best of all, you will have access to an industry that now has tens of thousands of jobs available, throughout the United Kingdom. The college will work with you to develop your career in an industry that you will always have opportunities for work and with this training and the RTITB certification you can be amazing anywhere!

**CIPS LEVEL 2 CERTIFICATE
IN PROCUREMENT AND
SUPPLY**

Do you want a successful career in procurement and supply, but lack business experience or qualifications? This course can help you to gain the skills and knowledge you need, gain a recognised qualification and strengthen your CV. You'll be looking at procedures and processes, as well as areas such as stakeholder relations, systems technology and inventory, logistics and expediting. By the end of this course, you'll have a much better chance of landing your dream job, or progressing to a Level 3 course.

**CIPS LEVEL 3 ADVANCED
CERTIFICATE IN
PROCUREMENT AND
SUPPLY**

Whether you're already working in procurement and supply, or you're looking for a career change, this Level 3 CIPS Advanced Certificate in Procurement and Supply course can help you to get where you want to go.

You'll learn how to apply factual, procedural and theoretical knowledge of procurement and supply. You'll also undertake a range of complex tasks and put your problem solving skills to the test. By the time you pass, you'll have a much greater understanding of how to interpret data and how to help a company's procurement and supply department run smoothly and efficiently.

**CIPS LEVEL 4 DIPLOMA
IN PROCUREMENT AND
SUPPLY**

The Level 4 CIPS Diploma in Procurement and Supply course is the next step towards a successful career in this dynamic sector.

As part of the course, we'll look at various scenarios to help you develop the skills you need to address complex, non-routine problems. We'll also look at differing perspectives and approaches within the profession.

By the time you complete the course, you'll be able to analyse, interpret and evaluate relevant information and ideas, and review the effectiveness of different methods. And you'll also have gained a range of other practical, theoretical and technical skills, which you can start using straight away to improve procurement and supply processes in your own workplace.

**CIPS LEVEL 5
ADVANCED DIPLOMA
IN PROCUREMENT AND
SUPPLY**

Our Level 5 Advanced Diploma in Procurement and Supply is based on the managerial and professional levels of the CIPS Global Standard. It will help you to upskill, grow in confidence and improve processes within your organisation.

You'll work through a range of practical, work-related tasks, focusing on mitigating key risks in supply chains. You'll also learn to process and evaluate contracts, including considering the impact of legal implications and non-conformance. Once you've achieved your qualification, you'll have a better chance of gaining a managerial position in procurement and supply.

**CIPS LEVEL 6
PROFESSIONAL DIPLOMA
IN PROCUREMENT AND
SUPPLY**

Our Level 6 Professional Diploma in Procurement and Supply is the final stage of your journey to becoming MCIPS. It's based on the professional level of CIPS Global Standard, and builds on the knowledge and skills you learned in the Level 5 course.

This qualification could make a real impact on your career. It's recognised by employers worldwide. Having it sets you apart as a competent and confident procurement and supply professional, who is capable of guiding and leading their organisation to sustainable success.





TRANSPORT PLANNER

As a transport planner, you'd be helping people to get where they want to go quicker, easier and safer. You could develop strategies and play a key role in making improvements to everything from roads, railways and bus routes, to cycle routes and footpaths. And this role isn't just about improving journeys for people; you'd also be considering aspects like air quality, costs, climate change and efficiency.

AVERAGE SALARY: £20,000 - 40,000

FREIGHT FORWARDER

You might think that organising the transportation of goods is just about getting a parcel from A to B, but it can be much more complex than that. As a freight forwarder; you would have numerous things to consider, from customer preference and the type of goods, to cost, emissions, timing and how different services fit together. You'd be working on behalf of importers, exporters and other companies, and could be negotiating with shipping lines, airlines, truck companies and rail operators.

AVERAGE SALARY: £16,000 - £45,000



LOGISTICS AND DISTRIBUTION MANAGER

As a logistics and distribution manager, you could be organising the storage and distribution of anything from washing machines to supercars. You might be working in areas such as stock control, warehousing and transport. You'd probably need to liaise with a range of companies, such as suppliers, freight forwarders and retailers, so good communication and organisation skills would be an advantage.

AVERAGE SALARY: £25,000

CAREERS



MEET THE TEAM

When you study Logistics at The Manchester College, you'll learn from experienced tutors who have worked out in the sector. So, you'll know that you're learning the actual skills that real employers are looking for.



**TRACEY BOARDMAN
HEAD OF DEPARTMENT**

Tracey became Head of Department for Logistics in October 2019. She has more than 20 years' management experience out in the procurement, supply chain and logistics sector. During that time, she helped to develop key systems and supply initiatives that enabled businesses to both improve their processes and increase profits.

Tracey has an MSc in Supply Chain Management and is a member of the Chartered Institute of Logistics and Transport (CILT) and the Chartered Institute of Procurement and Supply (CIPS).



**JOHN CLEARY
TUTOR**

John joined The Manchester College in 2006, bringing with him an abundance of experience in logistics, primarily in the taxi sector. Highlights of his career include playing an instrumental role in overhauling the taxi knowledge process for Manchester City Council.

His 30+ years of experience make John a real asset to the department, and he's supported thousands of students to pass their taxi knowledge exam. John has a degree in Business Studies, as well as a PGCE teaching qualification.



**HOWARD THORP
TUTOR**

Howard has been with The Manchester College since 2010. He has more than 30 years' experience in logistics, including working as a self-employed taxi driver. Howard partnered with John Cleary to update the taxi knowledge exam for Manchester City Council.

Howard now helps people to get started in their own career, by preparing them to pass the taxi knowledge exam that he helped to shape.



**DARREN O'LEARY
TUTOR**

Darren has been at The Manchester College for six years and now teaches numerous courses, including Freight Forwarding. He worked as a private hire driver for almost 30 years, and also spent time as a prison counsellor, and drug and alcohol worker for the NHS.

Darren's experiences mean that he particularly enjoys supporting students who have previously struggled to find lawful employment. Every single person that Darren has helped to obtain an LGV licence has gone on to achieve a full-time job.



**STEVEN WHITEHEAD
TUTOR**

Steven worked as an LGV driver for a number of large companies, including the Stobart Group. He worked in general haulage, container transport and store deliveries. So he's well placed to help our students to pass their own LGV exams.



**SIMON KERFOOT
TUTOR**

Simon has more than 30 years' experience in the transport and distribution sector, and has held a variety of roles, including transport manager and company director. He now enjoys sharing his extensive industry knowledge with students at The Manchester College. Simon specialises in teaching LGV and forklift truck courses. He holds several recognised qualifications and certifications, as well as being a member of the Chartered Institute of Logistics and Transport (CILT).

LOCATION

We believe practical experience is crucial when it comes to learning about logistics. So, when you enrol on one of our Logistics courses, you'll benefit from industry-standard training vehicles, specialist software and other sector-specific tools. You'll also be learning in state-of-the-art modern facilities.



WYTHENSHAW CAMPUS
BROWNLEY ROAD
WYTHENSHAW
MANCHESTER
M22 9UH



BUILDING EXCELLENCE

The Manchester College strives to deliver an exciting and innovative learning experience to all our students looking to learn new skills. We are committed to playing a pivotal role in shaping the learning of today and for the generations to follow.

In support of our commitment, The College, alongside Higher Education partner UCEN Manchester, is investing £140 million to transform and restructure our campus estate which are set to open throughout 2021 and 2022.

A powerful mix of new and redeveloped campuses, as a student you will enjoy exceptional, state-of-the-art study facilities alongside access to outstanding student support services. Our aim; to create a healthy, happy, productive environment in which you can thrive as we encourage you to create a positive and prosperous future.

Our Logistics facilities will benefit directly from our investment. It will enable us to expand and enhance our current Centres of Excellence allowing us to remain at the cutting edge of industry standards whilst offering you the very best environments to unleash your creativity and maximise your potential.

HOW TO APPLY

Applying to study at The Manchester College is really easy and can be done online via desktop, tablet or mobile.

Simply follow these eight steps and you'll be on your journey to amazing in no time at all.

■ **STEP 1**
Visit tmc.ac.uk

■ **STEP 2**
Browse our range of courses and choose the course you'd like to apply for

■ **STEP 3**
Apply for the course using our application portal, making sure you complete all of the relevant information

■ **STEP 4**
Receive a conditional offer

■ **STEP 5**
Book to attend an Applicant and Parent Information Evening
(16-18 year old students only)

■ **STEP 6**
Register to attend our New Student Welcome Day
(16-18 year old students only)

■ **STEP 7**
Join us at enrolment on the date we specify on your invite
(For 16-18 year old students applying for September this will be after you receive your results)

■ **STEP 8**
Start your journey to amazing

FIND OUT MORE AND APPLY

To find out more about The Manchester College and our Logistics department and to apply for one of our courses visit:

tmc.ac.uk/logistics



VISIT US

Join us at one of our Open Events throughout the year to learn more about our courses, visit the campus you could be studying at and tour our facilities, speak to our tutors, view demonstrations and work from current students and much more. To find out when our next Open Events are taking place visit: tmc.ac.uk/events

KEEP UP-TO-DATE

AND FOLLOW US ON:



The Manchester College



@TheMcrCollege



@TheMcrCollege

GOT A QUESTION?

Got a question about one of our courses or about The Manchester College or just need to get in touch? Contact us:



ENQUIRIES@TMC.AC.UK



03333 222 444

The Manchester College is committed to equality of opportunity, non-discriminatory practices and supporting individual learners. This information is also available in a range of formats, such as large print, on request.